SN Screenshot Step 1 Go to Registry of Singapore Go Registry of Societies Societies website out Us | FAQs | Feedback | Co http://www.ros.mha.gov.sg/ 2 Login to the system via: LOG-IN • SingPass for persons eligible for Singpass Login with SingPass > OR • **iROSES** account for persons ineligible for SingPass I want to > Login using iROSES 2 Account Check the Application Status Retrieve Draft Search for Society Purchase Documents 3 Go to E-service and click on "Registration of Society". HOME MY PROFILE E-SERVICE LOGOUT Welcome to iROS My Messages My Appli Q Advance Search Search:

Guide for Registration of Society

4	 Read the instructions on application to register a society and terms and conditions. Click "Next" to go to Step 2. 	Star J Districtions on application to register a society i.e. seave: we late about 20 minutes to complete. More time may be required if you have more than 10 pro-tem members. i.e. are about the origination and concesses. Automatic and Normal. i.e. are about the origination and concesses. Automatic and Normal. i.e. are about the origination and concesses. Automatic and Normal. i.e. are about the origination and concesses and and wave and the society. i.e. are about the origination or Mormal Pagestrain i.e. are about the society of societies of processing. i.e. are about the society of societies of processing. i.e. are approximated to the Rogistry of Societies for processing. i.e. are approximated to the Rogistry of Societies for processing. i.e. are and the former documents are not solutified the neglocation is deemed as incomplete and will be withdraw. i.e. are anter are and Conditions before proceeding further. b.e. are the former and Conditions before proceeding further. the therps by sing uide on completing this sSarvice, please click here. e. the the spe-by-sing uide on completing this sSarvice, please click here. tot tot tot tot tot tot
5	Key in "Proposed	Step 2
	Name" of the society.	Proposed Society's Information
	Oliale an (Nama	Proposel Name
	 Glick on "Name Search" to check if 	Please click on the "Name Search" button before proceeding. What is the meaning and significance of the proposed
	the "Proposed Name"	name ? : Where amiliable rease also emotion the Chinese
	is available.	characters of the society's proposed name : Promoted Object(g) .
	 Complete the 	
	sections on	I declare that the objects of the Society stated above are the same as the objects stated in the Society's Constitution
	"Proposed Society's	Proposed Place of Business
	"Proposed Place of	Postal Code : 0 •
	Business".	Building / Block / House No. : • Level :
		Unit No. :
	 Click "Next" to go to Step 3. 	Street Name : *
		Local Contact No.:+65 +
		Email Address : •
		Badt Next Save Draft
6	Complete the	Step 3
0	 Complete the sections on 	Affiliation of Proposed Society
	"Affiliation of	Is the proposed society affiliated to any local or foreign \star O Yes O tio organisation(s), religious or otherwise? :
	Proposed Society",	Additional Information
	"Additional	For alternia and parent-fleadore society, pleases attach a € ○ Ves O No letter from the school supporting the formation of this society and use of the school's premise as the society's
	"Contact	place of bicensels, if applicate. For a society which withers to be the control ling body (National Sports Association) of a sport, please attach a lefter of support from Bord Sinapaper. For a for rule of a personality.
	Information".	please attach a letter of authorization from the personality concerned. :
	.	Contact Information
	 Click "Next" to go to Stop 4 	Full Name of Contact Person : • Postal Code : •
	Siep 4.	Building / Block / House No. : •
		Unit No. :
		Street Name : • Building Name :
		Mobile No.: +65 •
		Office No: +65 + Residential No: +65 +
		Email Address : •
		Back Next Save Dealt

	Click "Add Member"	Step 4
-	to reveal "Member's	Society's Member
	Darticulare" "Drocont	No. Title of Office Equivalent Post Citizenship NRIC/FINPassport Name Action
	Faiticulais, Fleselli	Dearer No. 1 chairperson President Singaporean S1234567D steven lee Edit Decide
		Add Member
	and "Present	Member's Particulars Title of Office Bearer
	Membership in Other	Equivalent Post • President
	Registered	Citizenship : Singapore Citizen O Singapore Permanent Resident
	Societies".	Country of Birth : SINGAPORE
		NRIC : • \$1234567D
٠	Complete the	Full Name of Proposed Member: • steven lee
	"Member's	Email Address : * test@email.com
	Particulars", "Present	Religion : • Ptease Select-
	Employment Status"	Highest Education Level : -Ptease Select-
	and "Present	Residential Telephone No. : * 12345678
	Membership in Other	Mobile No. • 87654321
	Registered	Present Employment Status
	Societies".	Present Employment Status : * Unemployed O Sett-Employed O Employed
		Present Membership in Other Registered Societies No. Name of Society Position in Society
•	Click "Update".	1 society 1 chairperson
		2 society 2 chairperson X
•	Please ensure there	
	are at least 10	5
	members, including a	6
	President, a	7
	Secretary and a	8
	I reasurer before	9
	proceeding.	10
		Update
		Back Not Save Draft
•	Complete	Back Next Save Draft Step 5
•	Complete "Declaration of	Back Next Save Dott Step 5 Declaration Of Eligibility Criteria +21 The object surgeous or scholar without primary or otherwise, at our proposed accience
•	Complete "Declaration of Eligibility Criteria".	Back Next Save Dust Step 5 Declaration Of Eligibility Criteria
•	Complete "Declaration of Eligibility Criteria".	Back Next Save Dust Step 5 Declaration Of Eligibility Criteria • 2.1 The object, purpose or activity, whether primary or otherwise, at our proposed society: • ()
•	Complete "Declaration of Eligibility Criteria". Click " Next ".	Back Next Save Draft Step 5 Declaration Of Eligibility Criteria • 1 The object, purpose or activity, whether primary or otherwise, at our proposed society: (a) is intended to represent, promote any cause or interest or discuss any issue relating to any religion, ethnic • \ Yes \ No (b) is intended to represent persons who advocate, promote, or discuss any issue relating to any religion, ethnic • \ Yes \ No right (including human rights, environmental rights and rights): (c) is intended to discuss any matter relating to governance of the Singapore Society, : • \ Yes \ No
•	Complete "Declaration of Eligibility Criteria". Click " Next ".	Back Next Save Dust Step 5 Declaration Of Eligibility Criteria • 21 The object, purpose or activity, whether primary or otherwise, at our proposed society: (a) is intended to represent, promote any cause or interest or discuss any insus relating to any religion, ethnic • O Yes O No group, clan, nationality, or a class of persons defined by reference to their gender or sexual orientation. : (b) is intended to represent persons the doctocate, promote, or discuss any issue relating to any civil or political • O Yes O No right (including human rights, environmental rights and animal rights). : (c) is intended to discuss any matter relating to governance of the Singapore Society. : • O Yes O No (d) is intended to promote or discuss the use or status of any language. : • O Yes O No
•	Complete "Declaration of Eligibility Criteria". Click " Next ". If you are eligible for	Back Next Save Draft Step 5 Declaration Of Eligibility Criteria ••••••••••••••••••••••••••••••••••••
•	Complete "Declaration of Eligibility Criteria". Click " Next ". If you are eligible for Automatic	Bax Next Save Draft Step 5 Declaration Of Eligibility Criteria • 2.1 The object, purpose or activity, whether primary or otherwise, at our proposed society: (a) is intended to represent, promote any cause or interest or discuss any issue relating to any religion, ethnic: (b) is intended to represent persons who advocate, promote, or discuss any issue relating to any civil or political (c) resc: (c) is intended to discuss any matter relating to animal rights. (c) is intended to discuss any matter relating to governance of the Singapore Society: (c) resc: (c) is intended to promote or discuss the use or status of any language.: (c) resc: (c) res: (c) resc: (c) res:
•	Complete "Declaration of Eligibility Criteria". Click " Next ". If you are eligible for Automatic Registration, please	Back Next Save Dust See 5 Declaration Of Eligibility Criteria • 21 The object purpose or schwity, whether primary or otherwise, at our proposed society: e) a intended to represent, promote any cause or interest or discuss any issue relating to any religion, ethnic e) b is intended to represent persons who advocate, promote, or discuss any issue relating to any religion, ethnic e) is intended to discuss any matter relating to governance of the Singapore Society: e) is intended to discuss any issue relating to any form of puglitatic or martial e) is intended to discuss any issue relating to or the Singapore Society: e) is intended to promote, discuss any issue relating to any form of puglitatic or martial e) is intended to promote, discuss any issue relating to, or to provide training in any form of puglitatic or martial e) a publical association:
•	Complete "Declaration of Eligibility Criteria". Click " Next ". If you are eligible for Automatic Registration, please proceed to Step 10.	Back Next Save Dutt Step 5 Declaration Of Eligibility Criteria • 21 The object, purpose or activity, whether primary or otherwise, at our proposed society: (a) is intended to represent, promote any cause or inferents or discuss any issue relating to any religion, ethnic • \ Yes \ No (b) is intended to represent persons who advocate, promote, or discuss any issue relating to any civit or polical • \ Yes \ No (c) is intended to discuss any matter relating to governance of the Singapore Society: (c) is intended to promote or discuss the use or status of any language. (c) is intended to promote, discuss any issue relating to any form of puglistic or matrial • \ Yes \ No (d) is intended to promote, discuss any issue relating to any form of puglistic or matrial • \ Yes \ No (e) is intended to promote, discuss any issue relating to , or to provide training in any form of puglistic or matrial • \ Yes \ No (e) is a political association: • \ Yes \ No (b) does not use the word "National" or "Singapore" in its name except where the word "Singapore" or any • \ Yes \ No (b) does not use the word "National" or "Singapore" in its name except where the word "Singapore" or any • Yes \ No (c) Singapore" or any • Yes \ No (c) Yes \ No
•	Complete "Declaration of Eligibility Criteria". Click " Next ". If you are eligible for Automatic Registration, please proceed to Step 10. Otherwise, please	Back Next Save Dust Step 5 Declaration Of Eligibility Criteria ••••••••••••••••••••••••••••••••••••
•	Complete "Declaration of Eligibility Criteria". Click " Next ". If you are eligible for Automatic Registration, please proceed to Step 10. Otherwise, please proceed to Step 9.	Bax Next Save Draft Set 5 Declaration Of Eligibility Criteria ••1 The object, purpose or activity, whether primary or otherwise, at our proposed society: (a) is intended to represent, promote any cause or interest or discuss any issue relating to any religion, ethnic (b) is intended to represent, promote any cause or interest or discuss any issue relating to any religion, ethnic (c) is intended to represent persons who advocate, promote, or discuss any issue relating to any civil or political (c) ves (b) who (d) is intended to discuss any matter relating to governance of the Singapore Society: (c) ves (b) who (d) is intended to discuss any matter relating to or to provide training in any form of pugilistic or martial (c) ves (b) who (e) is intended to promote, discuss the use or status of any languagae: (c) ves (b) who (d) is intended to promote, discuss any issue relating to, or to provide training in any form of pugilistic or martial (ves (b) who (e) is a political association: (f) wes (b) who (f) does not use the word "National" or "Singapore" in its name except where the word "Singapore" or any (f) wes (b) who (f) is formed under the instruction of a foreign government or an organisation/entity affiliated to a foreign (f) wes (b) who (f) is formed under the instruction of a foreign government or an organisation/entity affiliated to a foreign government. (f) wes (f) who <l< td=""></l<>
•	Complete "Declaration of Eligibility Criteria". Click " Next ". If you are eligible for Automatic Registration, please proceed to Step 10. Otherwise, please proceed to Step 9.	Back Next Sure Dust See 5 Declaration Of Eligibility Criteria •.1 The object purpose or schwit, whether primary or discuss any issue relating to any religion, ethnic •.0 Yes No (a) is intended to represent, promote any cause or interest or discuss any issue relating to any religion, ethnic •.0 Yes No (c) is intended to represent persons who advocate, promote, or discuss any issue relating to any child or political •.0 Yes No (c) is intended to discuss any matter relating to governance of the Singapore Society: •.0 Yes No (c) is intended to discuss any issue relating to any form of pugliatic or matrial •.0 Yes No (c) is intended to promote, discuss any issue relating to , or to provide training in any form of pugliatic or matrial •.0 Yes No (c) is intended to promote, discuss any issue relating to, or to provide training in any form of pugliatic or matrial •.0 Yes No (c) is one dudic the instruction of a foreign government or an organisation/entity affiliated to a foreign •.0 Yes No (c) is formed under the instruction of a foreign organization/entity affiliated to a foreign organization does not includo the instruction of a foreign organization/entit
•	Complete "Declaration of Eligibility Criteria". Click " Next ". If you are eligible for Automatic Registration, please proceed to Step 10. Otherwise, please proceed to Step 9.	Back Net Swe Dust Say 5 Declaration Of Eligibility Criteria • 1 The object, purpose or activity, whether primary or otherwise, at our proposed society: • \Ves \No (a) is intended to represent, promote any cause or inferents or discuss any issue relating to any civil or political • \Ves \No (b) is intended to represent persons who advocate, promote, or discuss any issue relating to any civil or political • \Ves \No (c) is intended to represent persons who advocate, promote, or discuss any issue relating to any civil or political • \Ves \No (c) is intended to represent persons who advocate, promote, or discuss any issue relating to any civil or political • \Ves \No (d) is intended to promote or discuss the use or status of any language. • \Ves \No (e) is intended to promote, discuss any issue relating to, or to provide training in any form of puglistic or martial • \Ves \No (e) is intended to promote, discuss any issue relating to, or to provide training in any form of puglistic or martial • \Ves \No (a) is a political association. • \Ves \No No (e) does not use the word 'National' or 'Singapora' in its name except where the word 'Singapora' or any • \Ves \No (f) is formed under the instruction of a foreign organization/entity affiliated to a foreign organization/entity, officialited to a foreign organization/entity organization/entit
•	Complete "Declaration of Eligibility Criteria". Click " Next ". If you are eligible for Automatic Registration, please proceed to Step 10. Otherwise, please proceed to Step 9.	Back Next Save Dust Save 5 Declaration Of Eligibility Criteria ••1 •1 The object, purpose or activity, whether primary or otherwise, at our proposed society: • \ Ves \ No (a) is intended to represent, promote any cause or inferest or discuss any issue relating to any religion, ethnic • \ Ves \ No (b) is intended to represent, persons who advocate, promote, or discuss any issue relating to any civil or political • \ Ves \ No (c) is intended to represent persons who advocate, promote, or discuss any issue relating to any civil or political • \ Ves \ No (c) is intended to advocate, promote, or discuss any issue relating to any civil or political • \ Ves \ No (c) is intended to promote or discuss the use or status of any language. : • \ Ves \ No (d) is intended to promote, discuss any issue relating to, or to provide training in any form of pugilistic or martial • \ Ves \ No (a) is a political association : • \ Ves \ No • \ Ves \ No (b) does not use the word "National" or "Singapore" in its name except where the word "Singapore" or any \ Ves \ No • \ Ves \ No (c) is formed under the instruction of a foreign organisation/entity or its affiliated to a foreign or capanisation/entity affiliated to a foreign or capanisation/entity or its affiliated to a foreign or capanisation/entity affiliated to a foreign organisation/entity or its and advorate except whet except the torei
•	Complete "Declaration of Eligibility Criteria". Click " Next ". If you are eligible for Automatic Registration, please proceed to Step 10. Otherwise, please proceed to Step 9.	Back Next Ser Direction 5 Call The object, purpose or schwlv, whether primary or otherwise, at our proposed society: (a) is intended to represent, promote any cause or inferents or discuss any issue relating to any religion, ethnic: (b) is intended to represent, promote, and cause or inferents or discuss any issue relating to any religion, ethnic: (c) is intended to represent, promote, and animal fights. (c) is intended to discuss any matter relating to governance of the Singapore society: (c) ves: (c) is intended to discuss any matter relating to governance of the Singapore Society: (c) ves: (c) is intended to promote or discuss the use or status of any language. (c) ves: (c) ves: (c) is intended to promote or discuss the use or status of any language. (c) ves: (c) ves: (c) is intended to promote or discuss any issue relating to any form of puglistic or matrial (ves: (c) ves: (c) ves: (c) is positical association: (c) ves: (c) is positical association: (c) ves: (c) is formed under the instruction of a foreign organization/entity affiliated to a foreign organization/entity affiliated to a foreign organization entity. (c) ves: (c) is nored under the instruction of a foreign organization does not include the Rotard Club, Rotary Club, Teammeter's Club or the Lions Club; (c) is nored under the instruction of a foreign organization/entity affiliated to a foreign o
•	Complete "Declaration of Eligibility Criteria". Click " Next ". If you are eligible for Automatic Registration, please proceed to Step 10. Otherwise, please proceed to Step 9.	Back Net Sec Data
•	Complete "Declaration of Eligibility Criteria". Click " Next ". If you are eligible for Automatic Registration, please proceed to Step 10. Otherwise, please proceed to Step 9.	total Net Sector

9	Complete the section	Additional Step
	on "Additional Step".	Normal Registration
		Alternative Name 1 : +
	 Click on "Name Search" to check if 	Name Search Reason dick and the Name Search' button before proceeding.
	the "Alternative	Where applicable, please also provide the Chinese characters of alternative name 1
	Name 1" and	Meaning & Significance of Alternative Name 1 : *
	"Alternative Name 2"	Alternative Name 7 : +
	are available.	
		Please dick on the Name Search' button before proceeding.
		Where applicable, please also provide the Chinese characters of alternative name 2 :
	 Click "Next" to proceed to upload documents. 	Meaning & Significance of Alternative Name 2 : *
		What are the sources of funds for the society, apart from + those mentioned in the constitution? :
		Was the society previously in existence? If so, where • was it and why was it not registered then? Was it registered under any written law?
		What is the expected size of membership? : •
		Will any foreigners be employed? : * O Yes O No
		Does the proposed society represent the interests of $\ll \bigcirc$ Yes \bigcirc No any ethnic group? Is the membership restricted to any particular ethnic community? :
		Additional Questions for religious societies
		Is it a religious societies?: • • • • Ves O No
		Back Next Save Draft
10	 Attach the relevant 	
	supporting	FILL IN APPLICATION UPLOAD DOCUMENTS CONFIRM SUBMIT
	documents, where	
	applicable.	Constitution *: Browse Files (Only support file type: docx)
	Click "Next" to go to "Confirmation Dags"	Alumni Document * : Browse Files (Only support file type: pdf)
	Commation Page .	Affiliated Organisation's Constitution * : Browse Files (Only support file type: pdf.docx)
		Letter of Approval from Affiliated Browse Files (Only support file type: pdf) Organisation * :
		Other Supporting Document : Browse Files (Only support file type: docx.pdf
		Letter of Approval for the use of the Browse Files (Only support file type of) Society's Name :
		Useck Next Save Draft
11	 Under "Confirmation 	
	Page", confirm that	Proposed Society's Information
	your application	What is the meaning and significance of the proposed a
	details and	Where applicable, please also provide the Chinese -NA-
	documents are	characters or the society's proposed name : Proposed Object(s) : a
	correctly captured.	I declare that the objects of the Society stated above are the same as the objects stated in the Society's Constitution
		Proposed Place of Business
		Postal Code : 18990
		Building / Block / House No. : 21 Level : -NA-
		Unit No.: -NA-
		Street Name : MARINA STATION ROAD Building Name : MARINA BAY MRT STATION
		Local Contact No.: +65 68765432
		Email Address : alice@abc.com
		Affiliation of Proposed Society
		Is the proposed society attiliated to any local or foreign ○ Yes No organisation(s), religious or otherwise? :

12	 Click on the "Declaration Box" if all information is in order. Click on "Submit" to submit the application to the President, Secretary and Treasurer (or "PST") for verification. 	Uploaded Documents Constitution: empty.docx (11 KB) Alumni Document: empty.ddf (135 KB) Affiliated Organisation's Constitution: empty.ddc (11 KB) Letter of Approval from Affiliated Organisation: empty.ddf (135 KB) Other Supporting Document: Letter of Approval for the use of the Society's Name: Declaration I declare the above information provided is correct to the best of my knowledge and understanding. Back Submit Print
13	 The application status is reflected in the Acknowledgement Page after the PST have verified. The PST would receive an email requesting them to verify the application. Click on "Home" button to go back to application home page to check for application status. 	Acknowledgement Society Name: ABC society Application No: ROS-2016-00000195 Application Status: Immung Yentification Your application is pending verification by President, Secretary and Treasurer.
14	The application outcome	HOME MY PROFILE E-SERVICE - LOGOUT
	will be sent via email.	Welcome to iROSES Velcome 51224607D Last bgin vess or 22/12/2010 13:17
	applicant can make	My Messages My Applications
	payment after login, via	Search: Q Advance Search
	SingPass/CorpPass/iROS	Displaying: 1 - 10 of 13 Records
	ES account:	E-SERVICE APPLICATION NO. SOCIETY NAME UEN STATUS PENONG ACTION BY SUBMITTED DATE/TIME
		Amenoment of AUX-VUID- Singapore Ceylon-Tamils S10S500048 Pending President, Secretary Rules 00000038 Association Verification President, Secretary Amenoment of AOR-2016 Teo Yeonh Nuai Kuan.
	 At the home page, 	Rules 00000007 Singapore S643500002 Vertication President.Secretary Amendment of ACR-2016 Haha Sociary (Incelor2020) Submitted to stutiones to or
	search for the	Rules 00000038 Tenne Society Tenne Society ROS Fe1/02/018 (7.2) Amendment of Rules APA-2015- 00000036 Haha Society 1050827822H Approved 13/10/2018 (16.5)
	"Pending	Amendment of ACC016 Haha Society 1050827802H ROS 00/10/2016 00-52
	Payment" status.	Amendment of ADP-2016 Haha Society 1050827802H Withdrawn 30/09/2016 16:05
		Amendment of ADR-2016- Rules 00000031 Haha Society 1050827802H Withdrawn 30/09/2016 11:00
	 Click on the 	Amendment of AOR-2018- Rules 00000030 Ha Ha Society 1050827802H Withdrawn 28/09/2016 17:13
	application.	Amendment of ACP-2016- Ha Ha Society 1050827802H Acknowledged 22/09/2018 14:09 Rules Acknowledged 22/09/2018 14:09 Amendment of ACP-2016
		Aumendment of AUX-2010- Ha Ha Society 1050827802H Pending 22/09/2016 11:23 Rules 00000028 Payment 22/09/2016 11:23

15	 The applicant or PST is able to click on "Make Payment" to complete the registration. 	My Messages My Applications Automatic Registration of Society Withdraw Application Application No: ROS-2016-00000196 Submitted Date/Time: 23/99/2016 17:00 Status: Pending Payment
16	 Upon successful payment, the society will be registered and UEN would be issued. 	New > E-Service > Pyyment Acknowledgement Society Name: ABC E-Service: Automatic Registration of Society Application No: ROS-2016-00000196 Payment Date: 23/09/2016 Gateway Ref No: 97841 Amount: 300.0 Transaction Ref No: TRANS-201600000412 Merchant Name: Baiduri Application Status: Transmert