Application Form No.: SN/SR

2014/15 AGRICULTURAL PRODUCTS/ MARINE FISH SCHOLARSHIP FUND

Application for Senior Secondary Education Awards

GUIDANCE NOTES

Applicant should read <u>ALL</u> of the following points before completing the application form.

I. <u>Conditions of Award</u>

- 1. Applicants must be students in Form 4 to Form 6 at any full-time secondary school in Hong Kong in 2014-15.
- 2. Applicants should have right of abode in Hong Kong, or have resided legally in Hong Kong continuously for three completed years immediately prior to the commencement of their courses.
- 3. Applicants' family background must be directly related to agriculture/agricultural products marketing industry/marine fisheries/marine fish marketing industry in Hong Kong.

Note: Persons from the two marketing industries who are eligible to apply for the two Funds refer to those engaged in wholesale business in the wholesale markets under the Vegetable Marketing Organization or the Fish Marketing Organization, and have registration records with the Organizations, as well as their families and dependants.

- 4. Scholarships may be awarded to students who achieve a standard of academic excellence acceptable to the Trustee of the Funds. Nevertheless, it should depend on the financial condition of the Funds and other conditions of award to determine whether the applicants would be awarded the scholarships or not. [Note: In general, applicants should achieve a standard of academic excellence at their recent school examinations and pass in Chinese, English and Mathematics (if applicable).]
- 5. Grants will be awarded to deserving candidates with good academic results on a financial need basis. [Note: In general, applicants should pass at least 5 subjects at their recent school examinations, including both Chinese Language and English Language.]
- 6. Students applying for scholarship may also apply for grant.
- 7. The recipient of scholarship/grant must undertake to repay, if required, the awards if his/her work or conduct during his/her study is considered unsatisfactory or if he/she withdraws from the study for whatever reason.
- 8. The recipient must follow the approved course of study and abide by the rules of the school in which he/she studies.
- 9. An award may be terminated at any time for reason of unsatisfactory conduct, for breaches of the conditions of award or for failure to make satisfactory progress.

II. Instructions for Completing Application Form and Documents to be Submitted

- 10. A complete application consists of two sets of forms : Form A and Form B. Both sets of forms should be completed with black or dark blue ball pen.
- 11. Every item of the application form must be completed. "Nil" or "N/A" should be put against any item which does not apply.

12. Applicant must complete Form A and Part I of Form B, which are identical.

FORM A

- 13. <u>Completed Form A should be returned by the applicant</u> to the Secretary, Agricultural Products/Marine Fish Scholarship Fund Advisory Committee, Agriculture, Fisheries and Conservation Department, 5/F., Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon together with the following documents :
 - (a) <u>Two</u> recent passport-size photographs, each attached to a copy of the form in the designated space and should be cross-signed;
 - (b) Photocopy of Hong Kong Identity Card of the applicant;
 - (c) Photocopy of Student Identity Card or Student Handbook of the applicant;
 - (d) Photocopy of certificates of examination (refer to item 20 of the Application Form);
 - (e) Photocopy of school academic results for the 2013/14 school year with explanation of marking or indication of passing mark, and notification of promotion. If admitted to another school, submit photocopy of notification of acceptance by the relevant school (refer to items 21 and 22 of the Application Form);
 - (f) The duly completed and signed Authorization Form (attached) for obtaining personal information; and
 - (g) If you apply for grant, the attached Declaration of Family Financial Circumstances completed by your parent, or in case of an orphan, by the guardian, with the supporting documents required. If the Declaration is not submitted, award of grant will not be considered. If you apply for scholarship only, you need not submit the Declaration.

FORM B

Part I of Form B should be completed by the applicant and then forwarded to the Head of School who is requested to complete Part II of the form. <u>Completed Form B</u> (including Part I and Part II) <u>should be returned by the Head of School</u> to the Secretary of the Scholarship Fund at the above-mentioned address.

III. Handling of Information and Personal Data Supplied in Application

- 15. It is obligatory for the applicant to provide the necessary information including personal data as required in the application. Failure to comply with this requirement will result in the application being disqualified for further processing. The personal data provided and any supplementary information as required by the Agricultural Products/Marine Fish Scholarship Fund Advisory Committee will be used by the Advisory Committee, with the assistance of its agents and the concerned staff for the following purposes :
 - (a) Activities relating to the handling and vetting of the information supplied and data preparation necessary for the assessment of financial assistance under the Agricultural Products/Marine Fish Scholarship Fund; and
 - (b) Activities relating to the handling of the information supplied and data preparation necessary for the compilation of the relevant statistics to facilitate reviews.
- 16. The personal data provided by means of this application will only be disclosed to those relevant persons/parties :
 - (a) for the purposes mentioned in para. 15 above;

- (b) where the applicant has given his/her consent to such disclosure; and
- (c) where such disclosure is authorized or required by law.
- 17. Applicant has the right to obtain access and make corrections to the personal data provided by him/her in the application. Applicant can obtain a copy of the respective personal data subject to the payment of necessary administrative charges. Such request should be addressed in writing to the Secretary, Agricultural Products/Marine Fish Scholarship Fund Advisory Committee.

IV. Others

- 18. Applications will be processed only if they have been duly completed and accompanied by all supporting documents required.
- 19. Application form must be completed FULLY and TRUTHFULLY. The information supplied by the applicant in the application will form the sole basis of determining the appropriate level of financial assistance to be awarded. Any wilful misrepresentation or omission may lead to disqualification. Any person who does so commits an offence and is liable on conviction to imprisonment for 10 years under the Theft Ordinance, Chapter 210.
- 20. Applicant must inform the Secretary, Agricultural Products/Marine Fish Scholarship Fund Advisory Committee in writing <u>immediately</u> for any change of information in the form after submission of the application (e.g. institution and/or course data, address, etc.). Outdated and/or inaccurate information will lead to disqualification or unnecessary delay in processing the application.
- 21. All applications and documents submitted would not be returned to the applicants.
- 22. If necessary, the applicant and his/her parent or guardian will be invited to attend an interview with the members of the Agricultural Products/Marine Fish Scholarship Fund Advisory Committee. All <u>original</u> documents not submitted with the application should be brought along for examination at the interview.

V. <u>Application Procedure and Deadline</u>

23. Completed application forms (including Form A and Form B) together with the necessary supporting documents should be returned to the Secretary, Agricultural Products/Marine Fish Scholarship Fund Advisory Committee, Agriculture, Fisheries and Conservation Department, 5/F., Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon on or before 29 August 2014.

Office Hours Monday to Friday 9:00 a.m. to 12:30 p.m. 1:30 p.m. to 5:30 p.m.

24. Application received after the deadline will <u>NOT</u> be considered save in exceptional case.

VI. <u>Enquiries</u>

25. Enquiries may be addressed to the Secretary, Agricultural Products/Marine Fish Scholarship Fund Advisory Committee (Telephone no. 2150 6698).

Form A (To be completed by the applicant)

Form No. : SN/SR

2014/15 AGRICULTURAL PRODUCTS/ MARINE FISH SCHOLARSHIP FUND

Application for Senior Secondary Education Awards

APPLICATION FORM

	• Office marks :			the photograph
I.	Perso	nal Particulars		I
	1.	Name in Full (in BLOCK I	ETTERS surname first)	(in Chinese)
	2.		K LETTERS)	
			Phone No.	
	3.	Other Contact Phone No. and E-mail		
	4.	Correspondence Address (To be pro-	vided if different from local residential ac	ldress)
	5.		6. Hong Kong Identity Card No.	
	7.	Age	8. Date and Place of Birth	
	9.	Nationality	10. Number of Years of Residence in H	long Kong
II.	Parti	culars of Parent/Guardian		
	11.	Name in Full *Mr/Mrs/Ms/Miss	(in BLOCK LETTERS)	(in Chinese)
	12.	Relationship with Applicant	13. Occupation	
	14.	Name and Address of Place of Work		
			Phone No.	
	15.	Correspondence Address		
			Pager/Other Contact Phone No.	

III. Family Background

16. Does your parent(s) or your family member on whom you have to depend work in the field of agriculture/fisheries or agricultural products/marine fish marketing industry in Hong Kong? (please ✓ the appropriate)

	Yes		No				
	Name :		Relationship :				
	Occupation :		Contact Phone No. :				
	Employer :		Post :				
	* Name of VMCS/Accre Livestock Keeping Lic		ic Farm No./				
	* Fishing Vessel No./Ma	ariculture Licence No	.:				
	* Wholesale Company/N	Name Buyer Chop No	. :				
* Delete	whichever not applicable						
IV. Scho	olarship/Grant						
17.	You wish to apply for the follo $2014/15$ (please \checkmark where appropriate the second se		icultural Products/Marine	Fish Scholarship Fund for			
	Scholarship G	rant (Students	applying for scholarship	may also apply for grant.)			
18.	Financial assistance obtained b past (state the years, scholarship			Fish Scholarship Fund in the			
	demic Background						
19.	Details of Secondary School Att	ended :					
	Name and Address	From <u>Month/Year</u>	To <u>Month/Year</u>	Highest Class/ Form Completed			
20.	Public examination results (Plea (Please attach copies of certifica		tained.)				
	Examination	<u>Year Su</u>	bjects Taken and Results	(Grades Obtained)			
21.	Academic results you obtained to by your school with explanation			es of academic results issued			
	Name and Address of School						
			Form	/Class			

			Subjects taken			Results
	22.					he 2014/15 school year. Please attach copy of bmit copy of notification of acceptance.
		Name a	nd Address of School			
						Form/Class
VI.	Other	rs				
	23.		er information which you cons	sider rele	vant to this app	plication :
	24. Produ		y applicants only) Sources fr e Fish Scholarship Fund (can			ined information about the Agricultural):
		🗌 r	elatives and friends		Posters (Plea	se specify location) :
			omepage of Agriculture, isheries and Conservation Dep	artment	Newspapers	Please specify) :
		□ s	chool e-mail/e-notice		Others	
VI	[.Decla	ration				
	25.	provideo omission	l by me in this application	form is tion with	complete and	application. I declare that the information d true. I also understand that any wilful ining pecuniary advantage by deception is an
	26.	the perso	onal data/information provided m III of the Guidance Notes	in this a	pplication form	blarship Fund Advisory Committee to handle and other documents supplied in accordance to inform my family members of such an

Date : _____

Signature of Applicant : _____

AGRICULTURAL PRODUCTS/ MARINE FISH SCHOLARSHIP FUND

AUTHORIZATION TO OBTAIN PERSONAL INFORMATION

I,, (Name of Applicant in English & Chinese block letters)
HKID Card No,
hereby authorize the Agricultural Products/Marine Fish Scholarship Fund Advisory Committee to obtain fully from the
organisation/department being requested the information in respect of my personal particulars kept by the
organisation/department concerned for matters relating to my application/awards under the Agricultural
Products/Marine Fish Scholarship Fund.
Date Signature of Applicant
Agriculture, Fisheries and Conservation Department June 2014

2014/15 AGRICULTURAL PRODUCTS/MARINE FISH SCHOLARSHIP FUND

DECLARATION OF FAMILY FINANCIAL CIRCUMSTANCES

Not	lotes on Completing the Declaration of Family Financial Circumstances :					
	If the applicant applies for grant, this declaration must be completed and submitted. If this declaration is not submitted, award of grant will not be considered. If the applicant applies for scholarship only, submission of this declaration is not required.					
This	This declaration should be completed by the applicant's parent or in the case of an orphan, by the guardian.					
Eve	very item on the declaration should be completed, and "Nil" or "N/A" should be put against any item which do	es not apply.				
The	he following supporting documents must be submitted with the declaration :					
(i)	Documentary evidence of income of all family members (including the declarer and the applicant) from 1.4.2013 - 31.3.2014 e.g. copies of tax return/salary statement/Hong Kong Inland Revenue Employer's Return of Remuneration and Pensions. As regards business owners, please provide a copy of profit and loss account duly certified by a certified Accountant. In case this is not available, please submit a self-prepared income breakdown or profit and loss account is acceptable if there is no other documentary evidence; and					
(ii)	 Photocopies of bank passbooks/statements in respect of all current/savings/fixed deposit accounts held by a (including the declarer and the applicant). The documents should include the page showing the name of the number and all pages showing the transactions from 1.4.2013 - 31.3.2014. 					
I, _	(Name in English BLOCK letters) (Name in Chinese) (*Male/Female) Age HKID N	Jo				
of	f Phone No					
	(Residential address)					
	Phone No.					
	(Business address)					
	(Correspondence address) (Other Contact Phone No.)					
sole	blemnly and sincerely declare that :					
1.	. The applicant, is my					
1.	. The applicant, is my (Name of applicant) (state the relationship, e.g. sol	n, niece, etc.)				
2.	. The names of members of my family are as follows (for those in employment, please state the occupate employment and annual incomes; for those under education, please state the school/college/university classes/years) :					
	School/College/University Name the	otal income for e last12 months ding 31 March				
	(a) Myself My *wife/husband \$					

\$

\$

- 1 -

			- 2 -	
(b)	Unmarried children living with me			\$
				\$
	-			\$
	-			\$
	-			\$
(c)	Members of my			
(-)	family (other than			\$
	those listed above) such as my parents,			\$
	brothers and sisters living with me and			\$
	supported by me [#]			\$
* De			ease state the relationship under the "N nths ending 31 March (e.g. rent, interest nd abroad) :	
	Source		in utroud).	
				<u>\$</u>
				\$
			Total :	\$
	ails of medical expenses a onically sick are as follov		2 months ending 31 March in respect of	members of my family who
			Name of doctor/clinic/	Medical
	Name of patient	Illness	hospital visited	fee paid
				\$
				\$
			Total	\$
Any	other information in sur	oport of the application :		
				_
	ly understand the arrang Guidance Notes of the ap		f information and personal data supplie	d in the application as stated
		this Declaration about n l circumstances, improve	ny family is complete and true. I will r ement or deterioration.	report immediately any chan
I un	derstand that any wilful	omission/misrepresenta	tion of information with a view to obt	aining pecuniary advantage

7. I understand that any wilful omission/misrepresentation of information with a view to obtaining pecuniary advantage by deception is an offence and is liable to legal proceedings.

Date :_____

Signature : _____

Application Form No. : SN/SR

2014/15 AGRICULTURAL PRODUCTS/ MARINE FISH SCHOLARSHIP FUND

Application for Senior Secondary Education Awards

GUIDANCE NOTES

Applicant should read <u>ALL</u> of the following points before completing the application form.

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- 1. Applicants must be students in Form 4 to Form 6 at any full-time secondary school in Hong Kong in 2014-15.
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Note: Persons from the two marketing industries who are eligible to apply for the two Funds refer to those engaged in wholesale business in the wholesale markets under the Vegetable Marketing Organization or the Fish Marketing Organization, and have registration records with the Organizations, as well as their families and dependants.

- 4. Scholarships may be awarded to students who achieve a standard of academic excellence acceptable to the Trustee of the Funds. Nevertheless, it should depend on the financial condition of the Funds and other conditions of award to determine whether the applicants would be awarded the scholarships or not. [Note: In general, applicants should achieve a standard of academic excellence at their recent school examinations and pass in Chinese, English and Mathematics (if applicable).]
- 5. Grants will be awarded to deserving candidates with good academic results on a financial need basis. [Note: In general, applicants should pass at least 5 subjects at their recent school examinations, including both Chinese Language and English Language.]
- 6. Students applying for scholarship may also apply for grant.
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- 8. The recipient must follow the approved course of study and abide by the rules of the school in which he/she studies.
- 9. An award may be terminated at any time for reason of unsatisfactory conduct, for breaches of the conditions of award or for failure to make satisfactory progress.

II. Instructions for Completing Application Form and Documents to be Submitted

- 10. A complete application consists of two sets of forms : Form A and Form B. Both sets of forms should be completed with black or dark blue ball pen.
- 11. Every item of the application form must be completed. "Nil" or "N/A" should be put against any item which does not apply.

12. Applicant must complete Form A and Part I of Form B, which are identical.

FORM A

- 13. <u>Completed Form A should be returned by the applicant</u> to the Secretary, Agricultural Products/Marine Fish Scholarship Fund Advisory Committee, Agriculture, Fisheries and Conservation Department, 5/F., Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon together with the following documents :
 - (a) <u>Two</u> recent passport-size photographs, each attached to a copy of the form in the designated space and should be cross-signed;
 - (b) Photocopy of Hong Kong Identity Card of the applicant;
 - (c) Photocopy of Student Identity Card or Student Handbook of the applicant;
 - (d) Photocopy of certificates of examination (refer to item 20 of the Application Form);
 - (e) Photocopy of school academic results for the 2013/14 school year with explanation of marking or indication of passing mark, and notification of promotion. If admitted to another school, submit photocopy of notification of acceptance by the relevant school (refer to items 21 and 22 of the Application Form);
 - (f) The duly completed and signed Authorization Form (attached) for obtaining personal information; and
 - (g) If you apply for grant, the attached Declaration of Family Financial Circumstances completed by your parent, or in case of an orphan, by the guardian, with the supporting documents required. If the Declaration is not submitted, award of grant will not be considered. If you apply for scholarship only, you need not submit the Declaration.

FORM B

14. Part I of Form B should be completed by the applicant and then forwarded to the Head of School who is requested to complete Part II of the form. <u>Completed Form B</u> (including Part I and Part II) <u>should be returned by the Head of School</u> to the Secretary of the Scholarship Fund at the above-mentioned address.

III. Handling of Information and Personal Data Supplied in Application

- 15. It is obligatory for the applicant to provide the necessary information including personal data as required in the application. Failure to comply with this requirement will result in the application being disqualified for further processing. The personal data provided and any supplementary information as required by the Agricultural Products/Marine Fish Scholarship Fund Advisory Committee will be used by the Advisory Committee, with the assistance of its agents and the concerned staff for the following purposes :
 - (a) Activities relating to the handling and vetting of the information supplied and data preparation necessary for the assessment of financial assistance under the Agricultural Products/Marine Fish Scholarship Fund; and
 - (b) Activities relating to the handling of the information supplied and data preparation necessary for the compilation of the relevant statistics to facilitate reviews.
- 16. The personal data provided by means of this application will only be disclosed to those relevant persons/parties :
 - (a) for the purposes mentioned in para. 15 above;

- (b) where the applicant has given his/her consent to such disclosure; and
- (c) where such disclosure is authorized or required by law.
- 17. Applicant has the right to obtain access and make corrections to the personal data provided by him/her in the application. Applicant can obtain a copy of the respective personal data subject to the payment of necessary administrative charges. Such request should be addressed in writing to the Secretary, Agricultural Products/Marine Fish Scholarship Fund Advisory Committee.

IV. Others

- 18. Applications will be processed only if they have been duly completed and accompanied by all supporting documents required.
- 19. Application form must be completed FULLY and TRUTHFULLY. The information supplied by the applicant in the application will form the sole basis of determining the appropriate level of financial assistance to be awarded. Any wilful misrepresentation or omission may lead to disqualification. Any person who does so commits an offence and is liable on conviction to imprisonment for 10 years under the Theft Ordinance, Chapter 210.
- 20. Applicant must inform the Secretary, Agricultural Products/Marine Fish Scholarship Fund Advisory Committee in writing <u>immediately</u> for any change of information in the form after submission of the application (e.g. institution and/or course data, address, etc.). Outdated and/or inaccurate information will lead to disqualification or unnecessary delay in processing the application.
- 21. All applications and documents submitted would not be returned to the applicants.
- 22. If necessary, the applicant and his/her parent or guardian will be invited to attend an interview with the members of the Agricultural Products/Marine Fish Scholarship Fund Advisory Committee. All <u>original</u> documents not submitted with the application should be brought along for examination at the interview.

V. <u>Application Procedure and Deadline</u>

23. Completed application forms (including Form A and Form B) together with the necessary supporting documents should be returned to the Secretary, Agricultural Products/Marine Fish Scholarship Fund Advisory Committee, Agriculture, Fisheries and Conservation Department, 5/F., Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon on or before 29 August 2014.

Office Hours Monday to Friday 9:00 a.m. to 12:30 p.m. 1:30 p.m. to 5:30 p.m.

24. Application received after the deadline will <u>NOT</u> be considered save in exceptional case.

VI. <u>Enquiries</u>

25. Enquiries may be addressed to the Secretary, Agricultural Products/Marine Fish Scholarship Fund Advisory Committee (Telephone no. 2150 6698).

Form B Part I (To be completed by the applicant)

Form No. : SN/SR

2014/15 AGRICULTURAL PRODUCTS/ MARINE FISH SCHOLARSHIP FUND

Application for Senior Secondary Education Awards

APPLICATION FORM

	• <u>Office</u> marks :				Paste or glue securely here a recent passport-size photograph and sign across the photograph
I.	Perso	nal Particulars			
	1.	Name in Full	LETTERS, surname first)	(;;	n Chinese)
	2.	× ·	CK LETTERS)		
			Phone No		
	3.	Other Contact Phone No. and E-mail			
	4.	Correspondence Address (To be pro-	vided if different from local residential a	ddre	ss)
	5.		6. Hong Kong Identity Card No.		
	7.	Age	8. Date and Place of Birth		
	9.	Nationality	10. Number of Years of Residence in I	Hong	g Kong
II.	Partic	culars of Parent/Guardian			
	11.	Name in Full *Mr/Mrs/Ms/Miss	(in BLOCK LETTERS)		(in Chinese)
	12.	Relationship with Applicant	13. Occupation		
	14.	Name and Address of Place of Work	<u> </u>		
			Phone No.		
	15.	Correspondence Address			
			Pager/Other Contact Phone No.		

III. Family Background

16. Does your parent(s) or your family member on whom you have to depend work in the field of agriculture/fisheries or agricultural products/marine fish marketing industry in Hong Kong? (please ✓ the appropriate)

	Yes		No				
	Name :	R	elationship :				
	Occupation :	C	ontact Phone No. :				
	Employer :	P	ost :				
	* Name of VMCS/Accred Livestock Keeping Lice	dited Farm or Organic Fance No. (if known) :					
	* Fishing Vessel No./Man	riculture Licence No. : _					
	* Wholesale Company/N	ame Buyer Chop No. : _					
* Delete	whichever not applicable						
IV. Sch	olarship/Grant						
17.	You wish to apply for the follow 2014/15 (please \checkmark where appropriate the second sec		ural Products/Marine	Fish Scholarship Fund for			
	Scholarship Gr	ant (Students app	olying for scholarship	may also apply for grant.)			
18.	Financial assistance obtained by past (state the years, scholarship/			ish Scholarship Fund in the			
V. Aca	demic Background						
19.	Details of Secondary School Atte	nded :					
	Name and Address	From <u>Month/Year</u>	To <u>Month/Year</u>	Highest Class/ Form Completed			
20.	Public examination results (Please specify) (Please attach copies of certificates of examination obtained.)						
	Examination	Year Subject	ts Taken and Results	(Grades Obtained)			
21.	Academic results you obtained for by your school with explanation			es of academic results issued			
	Name and Address of School						

Form/Class

		Subjects taken			Results
	22.				ne 2014/15 school year. Please attach copy of bmit copy of notification of acceptance.
		Name and Address of School			
					Form/Class
VI.	Other	'S			
	23.	Any other information which you con	sider releva	ant to this app	lication :
	24. Produ	(For new applicants only) Source cts/Marine Fish Scholarship Fund (can			tained information about the Agricultural):
		Relatives and friends	<u> </u>	Posters (Pleas	e specify location) :
		Homepage of Agriculture, Fisheries and Conservation Dep		Newspapers (Please specify) :
		School e-mail/e-notice		Others	
VI	.Decla	ration			
	25.	provided by me in this application	form is c ation with a	complete and	application. I declare that the information I true. I also understand that any wilful ining pecuniary advantage by deception is an
	26.	the personal data/information provided	d in this app	olication form	blarship Fund Advisory Committee to handle and other documents supplied in accordance to inform my family members of such an

Date : _____

Signature of Applicant : _____

CONFIDENTIAL REPORT OF HEAD OF SCHOOL/DEPARTMENT IN SUPPORT OF THE APPLICATION OF *Mr/Miss

for a Scholarship/Grant under the Agricultural Products/Marine Fish Scholarship Fund 2014/15

1. Comments on Financial Need of the Applicant :

- (a) The information given in Part I of the form is *correct/not correct to the best of my knowledge.
- (b) I consider that the applicant is *badly in need/in need/not in need of a Scholarship/Grant.
- (c) Other information :

2. Comments on Academic Work and Conduct of the Applicant :

(a) The applicant's academic progress has been *good/satisfactory/not satisfactory.

- (b) (i) It is *likely/unlikely that the applicant will be promoted/admitted into (class) _____ in the coming school year.
 - (ii) The applicant *has just completed Form _____/is a repeater in Form _____ for the current school year.
- (c) The applicant's conduct has been good/satisfactory/not satisfactory.
- (d) Other information :
- 3. Additional Remarks (if any) :
- 4. Recommendation for this Application :

*Strongly recommended/Recommended with reservation/Not recommended.

^{*} Delete whichever not applicable

Passing Mark :	Relative ranking :		
	Signature : Hea	d of School/Department	
	Name of School	(Chop of School)	
Date :			