



QUEENSLAND POLICE SERVICE

APPLICATION FOR A POLICE CERTIFICATE
NAME ONLY



Please ensure your Application is fully completed and legible. Failure to supply the requested information may mean that the QPS is unable to process this form. For ENQUIRIES contact a Client Liaison Officer by email: pic.certificates@police.qld.gov.au or phone: (07) 3364 6262.

A Police Certificate based on Australia-wide check of criminal history records using name only.
NOTE: Police Certificates are usually for EMPLOYMENT or OVERSEAS TRAVEL purposes- \$56.50
NOT for Temporary/Permanent residency in Australia.

Proof of identity—Please ensure a copy of ONE of the following forms of identification is attached to this application:

- 1. [ ] Your current driver licence Number: Issuing state:
OR
2. [ ] Your current passport - including photograph and signature Number: Issuing country:
OR
3. [ ] Two other forms of identification bearing your signature Documents produced:
(1)
(2)

Applicant details

Family name: Given name(s):
Other names you have been known by:
(such as name at birth, alias(es), previous married name(s))
Date of birth: / / (DD / MM / YY) Male [ ] Female [ ]
Place of birth: Town: State: Country:
Queensland personal mailing address: Postcode:
Daytime contact:
Email:

If the Certificate is for overseas travel (visa) purposes, AND IF IT IS REQUIRED TO BE FORWARDED DIRECTLY to the Consulate of the country to which you are travelling, state FULL name and address of Consulate:

In consideration of the issue and supply of the document requested herein, I hereby undertake and declare that I will not take any action either civil or criminal against the Commissioner of the Queensland Police Service or Police Service of any other State or Territory of the Commonwealth of Australia, or of any other country, or authorise or cause or procure or permit any person on my behalf to take any action concerning anything had or done by them in relation to this application.

(Applicant signature) Date: DD / MM / YY (DD / MM / YY)
(Witness signature) (Witness name)

Privacy Collection Statement
The Queensland Police Service (QPS) is collecting your information for the processing of your application for a Police Certificate. The collection of this information is authorised by the Police Service Administration Act 1990 (Qld). The information on this form will not be used or disclosed without your consent unless such use or disclosure is authorised or required by law, including the Police Service Administration Act 1990 (Qld) and the Information Privacy Act 2009 (Qld). You have a right to access personal information that QPS holds about you, subject to any exceptions in relevant legislation. If you wish to seek access to your personal information or inquire about the handling of your personal information, please contact the Right to Information and Privacy by email at RTI@police.qld.gov.au.

Police use only (Ensure application is fully completed and legible)
Name of applicant:
Copy of proof of identity must be attached to this form Attached [ ]
Fee paid: \$ Receipt no.: Police station:
Send completed application and attachment(s) IMMEDIATELY and DIRECTLY to: Police Information Centre, GPO BOX 1440, BRISBANE Qld 4001.