

PARKING PERMIT APPEAL APPLICATION FOR PERMIT AREA I OR PERMIT AREA V

PERMIT # _____

APPEAL APPLICATION INSTRUCTIONS

Only residents within Permit Area I or Permit Area V are eligible to appeal for an additional parking permit sticker. This application must be completed by the primary resident of the address. A maximum of two permit stickers per household may be purchased without appeal. A maximum of one (1) visitor hangtag will be issued per household with a minimum purchase of one (1) permit sticker. Appeals for additional visitor hangtags will not be approved. Neighborhood associations may be consulted for input before an appeal is decided. Decisions of the Director of Public Service are final.

Appeals for additional permit stickers may be considered under the following conditions:

- ❖ The appellant does not own, lease, or otherwise have access to off-street parking serving the household; or
- ❖ More than two licensed drivers reside at the address and more than two vehicles are registered to the address; and
- ❖ Residents at the address provide acceptable proof of residency (current lease or mortgage; current electric, water, gas or landline telephone bill; signed and notarized affidavit of residency signed by primary and additional residents)

Appeals for additional permit stickers will not be approved for the following instances:

- ❖ Appeals for households at 641 North High Street
- ❖ Appeals for households with off-street parking used for purposes other than parking vehicles will not be approved
- ❖ Appeals for households with two or fewer licensed drivers residing at the address

A resident may submit a completed appeal application to ATTN: Parking Services Support, Parking Violations Bureau, 2700 Impound Lot Road, Columbus, Ohio 43207, Monday – Saturday, 9 AM to 7 PM, excluding holidays. Appeal applications may also be mailed to the Parking Violations Bureau. Applicants will be notified of appeal decisions by email and/or US mail.

APPLICANT INFORMATION

THIS APPEAL APPLICATION IS FOR PERMIT AREA I PERMIT AREA V (check one)

PRIMARY AND SECONDARY RESIDENT _____

RESIDENT ADDRESS _____

PHONE _____ EMAIL _____

VEHICLE MAKE _____ YEAR _____ STATE _____ LICENSE PLATE # _____

APPEAL INFORMATION

Does the resident own or lease off-street parking? YES NO (check one)

How many off-street parking spaces are leased or owned? (enter a number or N/A if none)

The off-street parking is located on the property on another property (check one)

Reason for appeal (please explain) _____

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ADDITIONAL DRIVER INFORMATION

RESIDENT #3 _____

RESIDENT ADDRESS _____

PHONE _____ EMAIL _____

VEHICLE MAKE _____ YEAR _____ STATE _____ LICENSE PLATE # _____

RESIDENT #4 _____

RESIDENT ADDRESS _____

PHONE _____ EMAIL _____

VEHICLE MAKE _____ YEAR _____ STATE _____ LICENSE PLATE # _____

RESIDENT #5 _____

RESIDENT ADDRESS _____

PHONE _____ EMAIL _____

VEHICLE MAKE _____ YEAR _____ STATE _____ LICENSE PLATE # _____

By my signature below I attest that I will adhere to the City of Columbus Residential Permit Parking Rules and Regulations, and I further certify that all statements herein and attached are true to the best of my knowledge and belief:

Applicant Signature

Date

Appeal Application Checklist:

- ❖ **Application for Permit Area I or V Parking Permit Appeal:** Completed application signed by the primary resident
- ❖ **Proof of Identity:** Government issued photo ID required
- ❖ **Proof of Residency:** Current mortgage or lease; electric, gas, landline telephone, water bill; or affidavit of residency
- ❖ **Outstanding Parking Tickets:** All tickets must be paid to purchase a parking permit
- ❖ **Permit Fee:** \$25 per permit. Make checks payable to **Columbus City Treasurer**

OFFICE USE ONLY

Date Appeal Application Received _____

Residency verified: mortgage lease electric bill water bill gas bill landline phone bill affidavit

Appeal decision: Approved Denied Date Issued _____ Issued By _____

Amount Paid _____ Check # _____ Cash _____ Credit Card _____

Permit Number(s) _____

Comments _____