

APPLICATION FOR BIRTH CERTIFICATE OR REGISTRATION PHOTOCOPY/EXTRACT

 To save time, order your own birth certificate or the birth certificate of your child (under 19) securely online and pay with credit card. Go to www.vs.gov.bc.ca/ecos/.

Surname		Given Names	
Residential Address		City, Province/State, Country	Postal Code
IMPORTANT: Check the box and sign the statement below if the mailing address is different from your residential address. <input type="checkbox"/> I authorize the Vital Statistics Agency to mail correspondence and my birth document to the address provided below. Signature _____			
If Company, Attention:		Mailing Address (If different from Residential Address)	
City, Province/State, Country		Postal Code	Home phone (including area code)
			Work phone (including area code)

BIRTH DETAILS	SURNAME				NOTE: Provide your surname at birth/adoption or following a legal change of name even if you currently use a surname by marriage.	
	GIVEN NAMES & SEX	First	Middle Names		<input type="checkbox"/> MALE <input type="checkbox"/> FEMALE	
	DATE & PLACE OF BIRTH	Month (ex: Feb)	Day	Year	City	Province BRITISH COLUMBIA
FATHER / PARENT DETAILS	SURNAME					
	GIVEN NAMES	First	Middle Names			
	BIRTH PLACE	City	Province/State		Country	
MOTHER DETAILS	SURNAME*				* NOTE: Mother's surname as per current birth or change of name certificate.	
	GIVEN NAMES	First	Middle Names			
	BIRTH PLACE	City	Province/State		Country	

YOUR RELATIONSHIP TO THE PERSON NAMED ON THE BIRTH CERTIFICATE	
<input type="checkbox"/> Self <input type="checkbox"/> Mother (for a child under 19 or incapable) <input type="checkbox"/> Father/Parent (for a child under 19 or incapable) <input type="checkbox"/> *Other _____ <small>(*requires written authorization from an eligible applicant)</small>	Reason Certificate Required: _____ Your signature (written): _____

BIRTH CERTIFICATES AND REGISTRATION PHOTOCOPIES/EXTRACTS					
Qty. (Limit 2 of each)	Description of Birth Documents	Cost Based on Delivery Type		Estimated Date of Delivery <small>(Note: Add 2-3 weeks for processing if birth document is for a newborn.)</small>	
		Mail	Courier	Mail	Courier*
	Individual information only	\$27	\$60	Prints in 2 - 5 business days; add mailing time from Victoria to you.	Prints next business day; add courier delivery time from Victoria to you.
	Parental information included - Children under 16 need this birth certificate for many applications like passport or school enrollment.	\$27	\$60		Prints within 20 business days; add mailing time from Victoria to you.
	Registration Photocopy/Extract - Certified copy or extract of the birth registration. Seldom required for applications.	\$50	\$60		

* Courier delivery is not made to post office boxes, apartment complexes, homes that use Super Box mailboxes, or basement suites. Instead, a delivery notice with instructions is left at the mailing address and the envelope is delivered to the nearest postal outlet. ID and signature are required upon pick up.

PAYMENT METHOD	
<input type="checkbox"/> Cheque or Money Order payable to the Minister of Finance* <small>* Postdated cheques are not accepted</small>	
<input type="checkbox"/> Credit Card: Please bill my VISA _____ MASTERCARD _____ AMEX _____ Total Amount \$ _____	
Signature _____	
Card Number _____	Expiry date _____
Note: Credit card information will not be retained. Upon authorization of the payment request, all credit card information will be destroyed.	

IMPORTANT INFORMATION

TO AVOID DELAY:

- **Verify that you are eligible** to request a certificate (see Section 3 below).
- **Write your complete address and telephone number clearly on your application.** To authorize the Vital Statistics Agency to send correspondence and your birth document to a mailing address that is different from your residential address, you **MUST** check the box and provide your signature beside the statement provided on page one. **Without authorization, we cannot process your request.**
- **Complete all sections in full.** If there is information you do not know, include the following three items with your application:
 1. A brief letter explaining why the information is unknown to you.
 2. Photocopies of two pieces of identification (one piece should be picture ID).
 3. Written verification of your identity on official letterhead from a physician, lawyer, notary public, or religious representative who has known you for at least two years.
- **Enclose the correct payment in Canadian funds.** Payments made by cheque or money orders should be made payable to the Minister of Finance. Do not postdate cheques or send cash by mail. A service charge of \$30.00 will be levied on all cheques not honoured by the payee's financial institution.

1) FEES AND LIMITS ON NUMBER OF CERTIFICATES

Fees listed on this form are determined under the *Vital Statistics Act Regulation* and are subject to change without notice. For the protection of your identity, the maximum number of each version of the birth certificate which may be ordered is **TWO (2)**.

2) INFORMATION PROVIDED

Certificates are printed in UPPERCASE and contain the following information.

Birth (Individual information only) - name, date, place of birth, sex, registration date and number

Birth (Parental information included) - name, date, place of birth, sex, registration date and number, parents' names and places of birth

NOTE: Children under 16 often require birth certificates with parental information for applications like passport, school registration, and registration for team sports.

Certified Electronic Extract of a Birth Registration (Issued for all birth events occurring on or after January 1, 2000)

This is an extract of the birth information on file with the Agency issued for birth events occurring on or after January 1, 2000. It is also issued for all birth events that have an adoption notation on the birth registration regardless of the year of birth. This document cannot be used for identification purposes and is generally only required for court purposes or applying for citizenship in another country.

Certified Copy of a Birth Registration (Issued for all birth events occurring prior to January 1, 2000)

This is a copy of the original birth registration completed at the time of birth. This document cannot be used for identification purposes and is generally only required for court purposes or applying for citizenship in another country.

3) WHO QUALIFIES TO APPLY FOR A BIRTH CERTIFICATE?

- The person who is the subject of the certificate.
- A parent of the person who is subject to the certificate, if that person is under 19 years of age or incapable.
- A custodial guardian if no parent is capable (Custodial guardians must provide a copy of guardianship papers.)
- A person who has written authorization from a person who is eligible to apply for a birth certificate.
- An officer of any provincial government or the government of Canada who requires the certificate for use in the discharge of official duties.
- Any other person who satisfies the registrar general concerning the good faith of the person's cause for requiring the certificate.

OTHER SERVICES - Genealogy Certificates and/or Commemorative Certificates - B.C. RECORDS ONLY

To obtain an application for either of these services, visit our website or contact us by telephone.

Mailing Address: Vital Statistics Agency, PO Box 9657 Stn Prov Govt, Victoria BC V8W 9P3

Telephone: (Victoria & Outside B.C.) 250 952-2681, (within B.C.) 1 888 876-1633

Web: www.gov.bc.ca/vitalstatistics

Apply for services in person at any Service BC Centre. Visit www.servicebc.gov.bc.ca for your nearest location.

The information on this form is collected under the authority of the *Vital Statistics Act* (RSBC 1996, c.479, Sec. 37 & 38). The information provided will be used to fulfill the requirements of the *Vital Statistics Act* for the release of birth information. If you have any questions about the collection or use of this information, please contact a Vital Statistics Client Service Representative at 250 952-2681, or write to the mailing address provided above.