Easy step guide to 'Applying for a van permit'

1. Registration – Create an Account

Step 1: You will need to create an account before signing in. If you are using a phone or similar small device, you will need to scroll down to see the Create an Account panel.

Surrey County Council			
Sign in with your Surrey account		Forgotten your password?	
Username		You can reset your own password	Reset my password
Password is required	Sign in	Not got an account? Create an account with us - it's really easy!	
			Create an account

Step 2: Enter a valid email address and create and confirm a password.

) 6 https://uatl.surreycc.gov.uk/Identity/Acco	unt/register	
🛾 Impact 360 Log In 🔣 Surrey County Council - A	🔊 MOTD Management 🔟 Cisco Unified Intelligence 🗿 httpssurcodm@1.ccc.bt 🗿	
My Account		Sign In Help
Create an account		
It's quick and easy to create a complete the process straight	an account. All we need is an email address as your username, and a password. We'll send you an email containing a link that you a way.	can click on to
Caution! Make sure your pas	sword is secure!	
It is very important to select a	strong password in order to keep your data safe online.	
Your login details		
Email	Email is required	
Password	Password is required	
Confirm Password	Confirm Password is required	
	Cancel	Create Account
2016 - Surrey County Council		

If the password is not secure it will present a red cross and a message - passwords should be at least 8 characters long. If the password is OK you will get a green tick as you type as below:

My Account			Sign In	Help
Create an account				
It's quick and easy to create a complete the process straight	n account. All we need is an email addre away.	ess as your username, and a password. We'll send you an email containing a link that you	can click on to)
Caution! Make sure your pass	word is secure!			
It is very important to select a	strong password in order to keep your d	lata safe online.		
Your login details				
Email	contact.centre@surreycc.gov.uk	✓		
Password	•••••	✓		
Confirm Password	••••••	✓		
		Cancel	Create Acco	unt

An email will be sent to the email address entered. The link will remain valid for 90 minutes, after which it will expire. If this happens you will have to wait 24 hours for your details to be cleared, after which you can begin the process again.

5		My Account	Sign In	Help
	Account	created		
	Thanks fo We've ser link within In the mea	r creating an Account with us! It an email to contact.centre@surreycc.gov.uk. This email contains a link to confirm your account. It will be valid until 6:17PM on 28 April 2016. If you d this timeframe, you will have to wait 24 hours before registering again. antime, why not visit our website.	o not follow th	e

Step 3: Once you receive your email, please click on the first link to complete registration.

From	identity@surreycc.gov.uk
Date:2	7/04/2016 4:33 PM (GMT+00:00)
10: Subjec	t: ISurray County Council Account Created
Subjec	A. [Survey County County Forder of France
You ci	reated an account with Surrey County Council
Liern	
Oscilla	
Please	click here to confirm your email address:
https://	www4.surreycc.gov.uk:443/ldentity/Account/email/continn/NKHmnvY51/pK.qzca12vK.A
If this -	was in error or not requested then click to cancel the request.
https://	www4.surreycc.gov.uk/443/Identity/Account/email/cancel/NRHmnvY5T7pKqzcaT2vKA
Thank	sl
Surrey	County Council

This er	mail and any attachments with it are intended for the
addres	see only. It may be confidential and may be the subject of
legal a	nd/or professional privilege.
If you	have received this email in error please notify the sender
If you or pos	have received this email in error please notify the sender tmaster@surreycc.gov.uk
If you or pos The co	have received this email in error please notify the sender tmaster@surreycc.gov.uk ment may be personal or contain personal opinions and
If you or pos The co cannot	have received this email in error please notify the sender tmaster@surreycc.gov.uk notent may be personal or contain personal opinions and : be taken as an expression of the County Council's position.
If you or pos The co cannot Surrey	have received this email in error please notify the sender truster@survec.gov.uk intent may be personal or contain personal opinions and be taken as an expression of the County Council's position. "County Council reserves the right to monitor all incoming
If you or pos The co cannot Surrey and ou	have received this email in error please notify the sender tmaster@surreycc.gov.uk ment may be personal or contain personal opinions and be taken as an expression of the County Council's position. County Council reserves the right to monitor all incoming tagoing mail. Whilst every care has been taken to check

^{© 2016 -} Surrey County Council.

Step 4: You will then be asked to enter the password you created to complete registration, then press confirm.

My Account	Sign In	Help
Confirm your email address		
Nearly done! Just type in your password and we'll complete Password	your email setup!	
	Cancel	firm

© 2016 - Surrey County Council.

Step 5: Click on "Back to my account"

s		My Account	Sign In	Help
	Email add	dress changed.		
	Your emai	address has been changed to contact.centre@surreycc.gov.uk. Please use this address when logging in from now on.	Back to My Acco	ount
0	0 2016 - Sur	rey County Council.		

Step 6: Enter your email address in the user name field and your password and sign in

Forgotten your password?
You can reset your own password Reset my password
Not got an account? Create an account with us - it's really easy! Create an account

© 2016 - Surrey County Council.

Step7: Click on Quick Links

My Accoun	t Quick Links +			L Set your nam	ne Sign Out	Help
My account						
Your Account contains imp Please take a moment to to Once you have finished ed	wortant information you have provided to us. It is i ake advantage of the security features to protect litting your details, click on the Quick Links item al	mportant to keep your data s your data. Information can be bove to access items that req	afe by using strong pas e found by clicking the h uire an account, or click	swords. Help item in the menu bar < on the Surrey logo to go	: to our main website	
Email						
Email Address	contact.centre@surreycc.gov.uk				Change email addr	ress
Security settings						
Mobile phone number Two Factor Authentication Secret Question	No mobile phone number registered No Not set	Change mobile number	Change two factor	Change password	Change secret ques	tion

Step 8: Select waste permits

My Account	Quick Links +	👤 Set your name Sign Out Help
My account	Account My Account	
Your Account contains import Please take a moment to take Once you have finished editin	Social FEE Portal Waste Permits	It is important to keep your data safe by using strong passwords. otect your data. Information can be found by clicking the Help item in the menu bar. em above to access items that require an account, or click on the Surrey logo to go to our main website.
Email		
Email Address	contact.centre@surreycc.gov.uk	Change email address
Security settings		
Mobile phone number	No mobile phone number registered	

Step 9: Click on waste permit application

and the second sec				
(a) (a) https://uatl.surreycc.gov.uk/env/wastepermits/	Q - A C atta Cisco Finesse	Surrey County Council - Agent Account created	An and Trailer Permit Appl ×	∩ ★ Ø
🚓 🔊 Impact 360 Log In 🖉 Surray County Council - A 👘 MOTD Manage	ament 🔟 Cisco Hoified Intelligence 🔬 http:	unumredmill ere ht		
a Dimpactor togan Provincy county counter that Dimoto manage	enter a coco dante a desigence a o a requi			
Ven and Trailer Demoit Anali	in ation			~
van and Trailer Permit Appl	ication			
Waste permit application				
				•
🚱 🥝 👘 🥦 💿 🕋 🔍			🖌 🗶 O 🚓 📾 🦉 🖽 N 🛷 1	16:13

Step 10: Please familiarise yourself with the new terms and conditions below. Tick the box to say that you have read and understood these and then click confirm

l

<form><section-header></section-header></form>	<form>Servicement, houzing and planning - Wate and neuclidity - Apply for a variant plant plant. Perform Application Form: A neural does a Survey realized in and herefore provide a valia Survey vested inal addies. 10. If a variant of a survey realized in and herefore provide a valia Survey vested inal addies. 10. If a variant of a survey realized in a more vested in basel basel addies and your perform. Housing a difference in a dire valiant of and inal addies at its or you real at any of your permit of a samal feel. 10. If a variant of a survey realized inal addies at its origo realized into its orealized into its origo realized into its</form>		-,			
<section-header><section-header><section-header><section-header><section-header><section-header><section-header><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></section-header></section-header></section-header></section-header></section-header></section-header></section-header>	<text><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></text>	Home > Environment, hou	sing and planning > Waste	and recycling > Apply for a van and	I trailer permit	
<section-header><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></section-header>	<section-header><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></section-header>	Permit Application	n Form			
<list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item>	<list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item>	Van permit Terms and C	onditions			
<list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item>	<list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item>	1. You need to be a Sur	rey resident and therefore	provide a valid Surrey residential	address.	
<list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item>	<list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item>	■ 2. Our van permit scher	ne is not valid for commerc	cial use, and business addresses v	will not be accepted	
<list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item>	<list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item>	3. Only one permit ma	y be applied for per one \$	Surrey household address.		
 a. The permit number must match the registration number of the vehicle you are driving. (In the registration number of the vehicle you are drived or any or any one calendar year. a. O any permits are issued and valid for you to bring in your own personal household waste only. Your new van permit will any one calendar year. It will automatically renew itself on your first visit to one of our sites in a new calendar year. b. You need to be aware of the byes of waste not allowed in to our recycling centres in a van, trailer or large vehicle without windows. Please familiaries yourseff with our construction waste policy before visiting as waste from home DY projects is classified as construction of bursines waste must be taken to a wastes transfer station where it will be veighed and you will be charged. b. We will not tolerate any abuse, builving or violent behaviour towards any of our site staff. Incidents will be reported and if updel we will have the right to revoke your permit and a bar may be imposed from the site in question. c. Potratuction and DY waste includes but is not limited to: a. Jou need to allow any abuse, builving or violent behaviour towards any of our site staff. Incidents will be reported and if updel we will have the right to revoke your permit and a bar may builts. The most one partitions (behaviour towards any of our site site in question. c. Potratuction and DY waste includes but is not limited to: a. Buthy to site site sites, is niks and tolets. b. Buthy the site is lowed and into our support on the value our site site in question. a. Graden sheds a. Rubits. b. Price panel and otors. b. Price panel and other panel. b. Price panel and the registration of the purposes of the van and trailer permit scheme and information will not be passed to third parties. c. A vial email address is required as this is where your permit number will be sen to. b. Ple	 5. The permit number must match the registration number of the vehicle you are driving. (In the registration number of the vehicle you real periods it is only accepted at a Camberley. Earlswood, Epsorn, Guildford, Sunbury and Vehicle, and Nehicle, and Nehicle, and you will be registration number of the vehicle you regis	 4. You will be required t this you will not be allow visual copy of your perm smart phone or printer, 	o provide a valid email add ved access to our sites. Ea nit. Failure to do so may res all Surrey libraries have pri	dress as we need to be able to ser the time you visit one of our recycli sult in you being refused entry in t inters where you can print a copy of	nd you a copy of your permit. Without ing centres you will be asked to show a o a site. (If you do not have access to a of your permit for a small fee).	
 a. Van permits are issued and valid for you to bring in your own personal household wate only. Your new van permit will entitle you to '1' valist in any one calendar year. a. 7. No other third partly (ge tradesman) should be involved or apply on your behalf. b. You ned to be avare of the byes of valse not allowed in to our recycling centres in a van, trailer or large vehicle without windows. Please familiaries yourself with our construction wates policy before visiting as wates from thome DY projects in classified as construction out wellense wate must be laken to a wates. It construction out wates from the laken to a wates that findeed with your permit whe being there it is being used to bring in waste from any commercial activity. a. We wall not to lorate any abuse, bullying or violent behaviour towads any of our site staff. Incleants will be reported and if upheld we will have the right to revoke your permit and a ban may be imposed from the site in question. a. How have that trailer permit is linked with your vehicle's number plate. When you visit our recycling centres, staff will beek your permit and record the waste and recycling you have brought. a. Tok on and natalier permit is linked with your only a set prove your pervise is a staff. Incleants will be reported and if upheld we will have the right to revoke your permit and a ban may be imposed from the site in question. a. The van and trailer permit is linked with your only be brought. b. Bathoron suites i.e. baths, sinks and tolets. b. Flick Kichen cueboards and work surfaces. b. Flick Kichen cueboards and work surfaces. c. Brite kichen cueboards. b. Partention b. Carden state. c. A valid email address is required as this is where your permit number will be sent to. c. A valid email address is required as this is where your permit number will be sent to. c. A valid email address is required as this is where yo	<list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item><list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item></list-item>	 5. The permit number m vehicle you registered w 	nust match the registration vith us).	number of the vehicle you are driv	ving. (ie the registration number of the	
 a. Yoo other third party (eg tradesman) should be involved or apply on your behalf. a. You need to be aware of the types of waste not allowed in to our recycling centres in a van, trailer or large vehicle without windows. Please familiare yourself with our denotes policity before visiting as waste from home DY projects is classified as construction waste. Household construction or business waste must be taken to a waste framsfer station where it will be vehicled and que will be charged. a. We have the right to revoke your permit if we believe it is being used to bring in waste from any commercial activity. a. How and trailer permit is linked with your vehicle's number plate. When you visit our recycling centres, staff will check your permit and record the waste and recycling you have brought. c. Destruction and DY waste includes but is not limited to: a. Rubbe, bricks and concrete a. Bathroon suites i.e. baths, sinks and toilets. a. Bittoris lie. baths, sinks and toilets. a. Bittoris lie. baths, sinks and toilets. b. Bathroon suites i.e. baths, sinks and toilets. b. Fired shafts a. Fradiators a. Rubbits. b. Plate state and posts. b. Plate state and a company link (platerboard is only accepted at Camberley, Earlswood, Epsom, Guildford, Sunbury and Working) a. Garden shoes. b. Plate state and doors. b. Plate state shoe (paving and ornamental). b. The information you supply will only be processed for the purposes of the van and trailer permit scheme and information will not be passed to third parties. b. Valid ernall address is required as this is where your permit number will be sent to. c. Plates check to confirm you accept the terms and conditions. c. Plates check to confirm you accept the terms and conditions. c. Namil address is required as this is where your permit number will be sent to. 	 1. No other third party (eg tradesman) should be involved or apply on your behalf. 8. You need to be aware of the types of vaste not allowed in to our recycling centres in a van, trailer or large vehicle without window. Please lamiliaries yourself with our dradew state policy before visiting as waste from home DY projects is classified as construction waste. Household construction or business waste must be taken to a waste trainsfer station where it will be weighed and you will be charged. 9. We have the right to revoke your permit if we believe it is being used to bring in waste from any commercial activity. 10. We will not toireate any abase, bulying or violute behaviour towards any do ure ise staff. Incidents will be reported and if upheld we will have the right to revoke your permit and a ban may be imposed from the site in question. 11. The van and trailer permit is linked with your vehicle's number plate. When you visit our recycling centres, staff will check your permit and record the waste and recycling you have brought. 21. Staff will be notified any abase. 21. Bub took is including turfs 22. Bub took stard concrete 23. Bathroom suites i.e. baths, sinks and toilets 24. Frate shafts 24. Bub took and onor partitions (plasterboard is only accepted at Camberley, Earlswood, Epsom, Guildford, Sunbury and Working) 23. Garden shofs 24. Frate shofts 25. Bathroom suites i.e. baths, sinks and toilets 26. Frate shofts 27. Frate and posts 28. Frate shofts 29. Frate shofts 29. Frate shofts 20. Frate shofts<	 6. Van permits are issue entitle you to '12 visits' new calendar year. 	ed and valid for you to bring in any one calendar year. I	g in your own personal household It will automatically renew itself on	waste only. Your new van permit will a your first visit to one of our sites in a	
 a) You need to be aware of the types of waste not allowed in to our recycling centres in a van, trailer or large vehicle without window. Please familitary construction our sets policy before visiting an waste from home DIY projects is classified as construction waste. Household construction or business waste must be taken to a waste transfer station where it will be weighed and you will be charged. a) We have the right to revoke your permit it we believe it is being used to bring in waste from any commercial activity. a) We will not tolerate any abuse, builying or violent behaviour towards any of our site staff. Incidents will be reported and if uppeld we will have the right to revoke your permit and a bam may be imposed from the site in question. a) In ava and trailer permit is linked with your vehicle's number plate. When you visit our recycling centres, staff will check your permit and record the waste and recycling you have brought. Construction and DIY waste includes but is not limited to: a. Rubble, bricks and concrete B. Buthorom suites i.e. baths, sinks and toilets B. Bitterod and norom partitions (plasterboard is only accepted at Camberley, Earlswood, Epsom, Guildford, Sunbury and Woking) a. Garden sheds a. Finera and recterial doors a. Raitons a. Garden shore (paving and omamental). a. Tites Ath Protecton Ath Protecton A valid email address is required as this is where your permit number will be sent to. A valid email address is required as this is where your permit number will be sent to. A valid email address is required as this is where your permit number will be sent to. A valid email address is required as this is where your permit number will be sent to. A valid email address is required as this is where your permit number will be sent to. A valid email address is required as this is where your p	 e. You need to be aware of the types of waste not allowed in to our recycling entrets in a van, tailer or large wehide without windows. Please familiare yourself withou construction on waste shouley before visiting as waste from home DIY projects is classified as construction vaste. Household construction or business waste must be taken to a waste transfer station where it will be weighed and you will be charged. a. We have the right to revoke your permit if we believe it is being used to bring in waste from any commercial activity. a. We will not tolerate any abuse, builying or violent behaviour towards any of our site staff. Incidents will be reported and if upheld we will have the right to revoke your permit and a ban may be imposed from the site in question. a. The van and trailer permit is linked with your vehicle's number plate. When you visit our recycling centres, staff will check your permit and record the waste and recycling you have brought. c. Toutruction and DIY waste includes but is not limited to: a. Rubble, bricks and concrete B. Bathy soils including turfs? b. Batherboard and room partitions (plasterboard is only accepted at Camberley, Earlswood, Epsom, Guildford, Sunbury and Woing) c. Garden staff. a. Garden staff. a. Garden staff. b. Frace panels and posts a. Itera is diverted and onomaental). a. Tries at Protection The information you supply will only be processed for the purposes of the van and trailer permit scheme and information will not genesse to third parties. A valid email address is required as this is where your permit number will be sent to. Plase check to confirm you accept the terms and conditions Plase check to confirm you accept the terms and conditions Plase check to confirm you accept the terms and conditions Plase check to confirm you accept the terms and conditions Plase check	■ 7. No other third party (e	eg tradesman) should be in	nvolved or apply on your behalf.		
 9. We have the right to revoke your permit five believe it is being used to bring in waste from any commercial activity. 9. We will not tolerate any abuse, bullying or violent behaviour towards any of our site staff. Incidents will be reported and if upelid we will have the right to revoke your permit and a ban may be imposed from the site in question. 11. The van and trailer permit is linked with your vehicle's number plate. When you visit our recycling centres, staff will check your permit and record the waste and recycling you have brought. Construction and DY waste includes but is not limited to: a. Rubble, bricks and concrete B. Eath, solis including turfs B. Bathroom suites i.e. baths, sinks and tollets a. Fitted kitchen cupboards and work surfaces Plasterboard and room partitions (plasterboard is only accepted at Camberley, Earlswood, Epsom, Guildford, Sunbury and Woking) a. Garden sheds B. Fitted kitchen advessal ad external doors Radiators Internal and external doors Aradiators a. The information you supply will only be processed for the purposes of the van and trailer permit scheme and information will not be passed to third parties. a. Valid email address is required as this is where your permit number will be sent to. Please check to confirm you accept the terms and conditions Confirm Solition of the terms and conditions (plaster board is on the waste and trailer permit scheme and information will not be passed to third parties. A valid email address is required as this is where your permit number will be sent to. 	 9. We have the right to revoke your permit five believe it is being used to bring in waste from any commercial activity. 9. We have the right to revoke your permit and a bain may be imposed from the site in question. 11. The van and trailer permit is linked with your vhicle's number plate. When you visit our recycling centres, staff will check your permit and record the waste and recycling you have brought. 9. We have the right to revoke your permit and a bain may be imposed from the site in question. 11. The van and trailer permit is linked with your vhicle's number plate. When you visit our recycling centres, staff will check your permit and record the waste and recycling you have brought. 9. The van and trailer permit is linked with your vhicle's number plate. When you visit our recycling centres, staff will check your permit and a comparing you have brought. 9. The van and trailer permit is linked with your vhicle's number plate. When you visit our recycling centres, staff will check your permit and record the waste and recycling you have brought. 9. The van and trailer permit is linked with your vhicle's number plate. When you visit our recycling centres, staff will check your permit and record the waste and recycling you have brought. 9. The van and trailer permit shife a down your you have brought. 9. Fathed and norm partitions (platerboard is only accepted at Camberley, Earlswood, Epson, Guildford, Sunbury and Working) 9. Farked nations 9. Farked nation you supply will only be processed for the purposes of the van and trailer permit scheme and information will not be passed to third parties. 9. Platese check to confirm you accept the terms and conditions 9. Alide mail address is required as thi	8. You need to be award without windows. Please projects is classified as station where it will be your of the station	e of the types of waste not e familiarise yourself with o construction waste. House weighed and you will be ch	allowed in to our recycling centres our construction waste policy be shold construction or business was	s in a van, trailer or large vehicle fore visiting as waste from home DIY ste must be taken to a waste transfer	
 a 10. We will not tolerate any abuse, bullying or violent behaviour lowards any of our site staff. Incidents will be reported and if upheld we will have the right to revoke your permit and a ban may be imposed from the site in question. a 11. The van and traiter permit is linked with your vehicle's number plate. When you visit our recycling centres, staff will check your permit and record the waste and recycling you have brought. Construction and DIY waste includes but is not limited to: a Rubbile, bricks and concrete a Earth, soils including turfs a Bathroom suites i.e. baths, sinks and toilets a Fitted kitchen cupboards and work surfaces a Plasterboard and room partitions (plasterboard is only accepted at Camberley, Earlswood, Epsom, Guildford, Sunbury and Working) a Garden sheds a Fence panels and posts a Internal and external doors a Radiators a Garden stone (paving and ornamental) a Tiles Data Protection The information you supply will only be processed for the purposes of the van and trailer permit scheme and information will not be passed to third parties. A valid email address is required as this is where your permit number will be sent to. Please check to confirm you accept the terms and conditions Confirm S	 a 10. We will not tolerate any abuse, bullying or violent behaviour towards any of our site staff. Incidents will be reported and if upheld we will have the right to revoke your permit and a ban may be imposed from the site in question. a 11. The van and trailer permit lisinked with your vehicle's number plate. When you visit our recycling centres, staff will check your permit and record the waste and recycling you have brought. Construction and DIY waste includes but is not limited to: a Rubble, bricks and concrete a Earth, solis including turis a Bathroom suites i.e. baths, sinks and toilets a Fitted kitchen cupboards and work surfaces Plasterboard and room partitions (plasterboard is only accepted at Camberley, Earlswood, Epsom, Guildford, Sunbury and Voking) a Garden sheds a Fitted stohed for a stohe (paving and ornamental) a Tires atornamental stohe permit and external doors a Rubble, bricks and concrete (paving and ornamental) a Tires atornamental stohe permit and record the waste and recycling stohe paving and trailer permit scheme and information will not be passed to third parties. A valid email address is required as this is where your permit number will be sent to. Please check to confirm you accept the terms and conditions Sonfirm >	 9. We have the right to 	o revoke vour permit if we	e believe it is being used to bring	in waste from any commercial activity.	
 if upheld we will have the right to revoke your permit and a ban may be imposed from the site in question. a. 11. The van and trailer permit is linked with your vehicle's number plate. When you visit our recycling centres, staff will check your permit and record the waste and recycling you have brought. Construction and DIY waste includes but is not limited to: a. Rubble, bricks and concrete b. Bathroom suites i.e. baths, sinks and toilets b. Fitted kitchen cupboards and work surfaces c. Pitate kitchen cupboards and work surfaces c. Brater and roam partitions (plasterboard is only accepted at Camberley, Earlswood, Epsom, Guildford, Sunbury and Woking) c. Garden sheds c. Fence panels and posts e. Internal and external doors a. Radiators 2. Garden stone (paving and ornamental) a. Tites Nate Protection 1. The information you supply will only be processed for the purposes of the van and trailer permit scheme and information will not be passed to tird parties. a. A valid email address is required as this is where your permit number will be sent to. c. Please check to confirm you accept the terms and conditions confirm 	if upheld we will have the right to revoke your permit and a ban may be imposed from the site in question. I 1. The van and trailer permit is linked with your vehicle's number plate. When you visit our recycling centres, staff will check your permit and record the waste and recycling you have brought. Construction and DIY waste includes but is not limited to: I Rubble, bricks and concrete I Earth, solis including turfs B Eathroom suites i.e. baths, sinks and toilets I Flied kitchen cupboards and work surfaces I Flied kitchen cupboards and work surfaces I Carden sheds I Flied kitchen doss I Carden sheds I Carden stone (paving and ornamental) I The information you supply will only be processed for the purposes of the van and trailer permit scheme and information will not be passed to hird parties. A valid ermail address is required as this is where your permit number will be sent to. I Please check to confirm you accept the terms and conditions I Confirm I Carden I Car	 10. We will not tolerate 	e any abuse, bullving or vi	violent behaviour towards anv of	our site staff. Incidents will be reported and	d
 11. The van and trailer permit is linked with your vehicle's number plate. When you visit our recycling centres, staff will check your permit and record the waste and recycling you have brought. Construction and DIY waste includes but is not limited to: Rubble, bricks and concrete Earth, soils including turfs Bathroom suites i.e. baths, sinks and toilets Fitted kitchen cupboards and work surfaces Plasterboard and room partitions (plasterboard is only accepted at Camberley, Earlswood, Epsom, Guildford, Sunbury and Woking) Garden sheds Fence panels and posts Internal and external doors Radiators Garden stone (paving and omamental) Tites 204 Protection The information you supply will only be processed for the purposes of the van and trailer permit scheme and information will not be passed to third parties. A valid email address is required as this is where your permit number will be sent to. 27 Please check to confirm you accept the terms and conditions Confirm > 	 11. The van and trailer permit is linked with your vehicle's number plate. When you visit our recycling centres, staff will check your permit and record the waste and recycling you have brought. Construction and DY waste includes but is not limited to: Rubble, bricks and concrete Earth, solis including turfs Bathroom suites i.e. baths, sinks and toilets Rited kitchen cupboards and work surfaces Plasterboard and room partitions (plasterboard is only accepted at Camberley, Earlswood, Epsom, Guildford, Sunbury and Woking) Garden sheds Rece panels and posts Internal and external doors Radiators Tote formation you supply will only be processed for the purposes of the van and trailer permit scheme and information will not be parales to where your permit number will be sent to. Please check to confirm you accept the terms and conditions Confirm	if upheld we will have	the right to revoke your pe	ermit and a ban may be imposed	I from the site in question.	
Construction and DIY waste includes but is not limited to: Rubble, bricks and concrete Earth, solis including turfs Bathroom suites i.e. baths, sinks and toliets Fitted kitchen cupboards and work surfaces Fitted kitchen cupboards and work surfaces Garden sheds Fence panels and posts Radiators Garden stone (paving and ornamental) The information you supply will only be processed for the purposes of the van and trailer permit scheme and information will not be passed to third parties. A valid email address is required as this is where your permit number will be sent to. Please check to confirm you accept the terms and conditions Confirm Set	Construction and DIY waste includes but is not limited to:	11. The van and traile check your permit and	r permit is linked with your record the waste and rec	r vehicle's number plate. When y cycling you have brought.	/ou visit our recycling centres, staff will	
 Rubble, bricks and concrete Earth, soils including turfs Bathroom suites i.e. baths, sinks and toilets Filted kitchen cupboards and work surfaces Plasterboard and room partitions (plasterboard is only accepted at Camberley, Earlswood, Epsom, Guildford, Sunbury and Woking) Garden sheds Fence panels and posts Internal and external doors Garden stone (paving and ornamental) Garden stone (paving and ornamental) Tiles Autorection A valid email address is required as this is where your permit number will be sent to. Please check to confirm you accept the terms and conditions	 Rubble, bricks and concrete Earth, soils including turfs Bathroom suites i.e. baths, sinks and toilets Fitted kitchen cupboards and work surfaces Plasterboard and room partitions (plasterboard is only accepted at Camberley, Earlswood, Epsom, Guildford, Sunbury and Woking) Garden sheds Fence panels and posts Internal and external doors Radiators Garden shoe (paving and ornamental) Titles at Protection The information you supply will only be processed for the purposes of the van and trailer permit scheme and information will not be passed to third parties. A valid email address is required as this is where your permit number will be sent to. Please check to confirm you accept the terms and conditions Confirm	Construction and DIY v	waste includes but is no	ot limited to:		
 Earth, solis including turfs Earth, solis including turfs Bathroom suites i.e. baths, sinks and toilets Fitted kitchen cupboards and work surfaces Plasterboard and room partitions (plasterboard is only accepted at Camberley, Earlswood, Epsom, Guildford, Sunbury and Woking) Garden sheds Fence panels and posts Internal and external doors Radiators Garden stone (paving and ornamental) Tiles Nate Protection The information you supply will only be processed for the purposes of the van and trailer permit scheme and information will not be passed to third parties. A valid email address is required as this is where your permit number will be sent to. Please check to confirm you accept the terms and conditions 	 Earth, solis including turks Earth, solis including turks Fitted kitchen cupboards and work surfaces Plesterboard and room partitions (plasterboard is only accepted at Camberley, Earlswood, Epsom, Guildford, Sunbury and Woking) Garden sheds Fence panels and posts Internal and external doors Radiators Garden stone (paving and ornamental) Tiles at Protection The information you supply will only be processed for the purposes of the van and trailer permit scheme and information will not be passed to third parties. A valid email address is required as this is where your permit number will be sent to. Please check to confirm you accept the terms and conditions Confirm >	Rubble, bricks and co	ncrete			
 Bathroom suites i.e. baths, sinks and toilets Fitted kitchen cupboards and work surfaces Plasterboard and room partitions (plasterboard is only accepted at Camberley, Earlswood, Epsom, Guildford, Sunbury and Woking) Garden sheds Fence panels and posts Internal and external doors Radiators Garden stone (paving and ornamental) Tiles Data Protection In the information you supply will only be processed for the purposes of the van and trailer permit scheme and information will not be passed to third parties. A valid email address is required as this is where your permit number will be sent to. Please check to confirm you accept the terms and conditions Confirm >	 Bathroom suites i.e. baths, sinks and toilets Fitted kitchen cupboards and work surfaces Plasterboard and room partitions (plasterboard is only accepted at Camberley, Earlswood, Epsom, Guildford, Sunbury and Woking) Garden sheds Fence panels and posts Internal and external doors Radiators Garden stone (paving and ornamental) Tiles at Protection The processed for the purposes of the van and trailer permit scheme and information will not be passed to third parties. A valid email address is required as this is where your permit number will be sent to. Please check to confirm you accept the terms and conditions Confirm >	Earth soils including t	urfs			
 Fitted kitchen cupboards and work surfaces Plasterboard and room partitions (plasterboard is only accepted at Camberley, Earlswood, Epsom, Guildford, Sunbury and Woking) Garden sheds Fence panels and posts Internal and external doors Radiators Garden stone (paving and ornamental) Tiles 20 Detection The information you supply will only be processed for the purposes of the van and trailer permit scheme and information will not be passed to third parties. A valid email address is required as this is where your permit number will be sent to. 	 Fitted kitchen cupboards and work surfaces Fitted kitchen cupboards and work surfaces Plasterboard and room partitions (plasterboard is only accepted at Camberley, Earlswood, Epsom, Guildford, Sunbury and Woking) Garden sheds Fence panels and posts Internal and external doors Radiators Garden stone (paving and ornamental) Tiles at Protection The information you supply will only be processed for the purposes of the van and trailer permit scheme and information will not be passed to third parties. A valid email address is required as this is where your permit number will be sent to. Please check to confirm you accept the terms and conditions	Bathroom suites i.e. b	aths, sinks and toilets			
 Plasterboard and room partitions (plasterboard is only accepted at Camberley, Earlswood, Epsom, Guildford, Sunbury and Woking) Garden sheds Fence panels and posts Internal and external doors Radiators Garden stone (paving and ornamental) Tiles Data Protection The information you supply will only be processed for the purposes of the van and trailer permit scheme and information will not be passed to third parties. A valid email address is required as this is where your permit number will be sent to. Please check to confirm you accept the terms and conditions Confirm >	 Plasterboard and room partitions (plasterboard is only accepted at Camberley, Earlswood, Epsom, Guildford, Sunbury and Woking) Garden sheds Fence panels and posts Internal and external doors Radiators Garden stone (paving and ornamental) Tiles at Protection The information you supply will only be processed for the purposes of the van and trailer permit scheme and information will not be passed to third parties. A valid email address is required as this is where your permit number will be sent to. Please check to confirm you accept the terms and conditions Confirm >	Fitted kitchen cupboar	rds and work surfaces			
 Garden sheds Fence panels and posts Internal and external doors Radiators Garden stone (paving and ornamental) Tiles Data Protection The information you supply will only be processed for the purposes of the van and trailer permit scheme and information will not be passed to third parties. A valid email address is required as this is where your permit number will be sent to. Please check to confirm you accept the terms and conditions Confirm >	Garden sheds Fence panels and posts Internal and external doors Radiators Garden stone (paving and ornamental) Tiles ata Protection The information you supply will only be processed for the purposes of the van and trailer permit scheme and information will not be passed to third parties. A valid email address is required as this is where your permit number will be sent to. Please check to confirm you accept the terms and conditions Confirm	 Plasterboard and room Woking) 	n partitions (plasterboard	is only accepted at Camberley, I	Earlswood, Epsom, Guildford, Sunbury and	d
 Fence panels and posts Internal and external doors Radiators Garden stone (paving and ornamental) Tiles Data Protection The information you supply will only be processed for the purposes of the van and trailer permit scheme and information will not be passed to third parties. A valid email address is required as this is where your permit number will be sent to. Please check to confirm you accept the terms and conditions Confirm >	 Fence panels and posts Internal and external doors Radiators Garden stone (paving and ornamental) Tiles at Protection The information you supply will only be processed for the purposes of the van and trailer permit scheme and information will not be passed to third parties. A valid email address is required as this is where your permit number will be sent to. Please check to confirm you accept the terms and conditions Confirm > 	Garden sheds				
 Internal and external doors Radiators Garden stone (paving and ornamental) Tiles Data Protection The information you supply will only be processed for the purposes of the van and trailer permit scheme and information will not be passed to third parties. A valid email address is required as this is where your permit number will be sent to. Please check to confirm you accept the terms and conditions Confirm >	 Internal and external doors Radiators Garden stone (paving and ornamental) Tiles ata Protection The information you supply will only be processed for the purposes of the van and trailer permit scheme and information will not be passed to third parties. A valid email address is required as this is where your permit number will be sent to. Please check to confirm you accept the terms and conditions 	Fence panels and pos	its			
 Radiators Garden stone (paving and ornamental) Tiles 2data Protection The information you supply will only be processed for the purposes of the van and trailer permit scheme and information will not be passed to third parties. A valid email address is required as this is where your permit number will be sent to. Please check to confirm you accept the terms and conditions confirm >	 Radiators Garden stone (paving and ornamental) Tiles ata Protection The information you supply will only be processed for the purposes of the van and trailer permit scheme and information will not be passed to third parties. A valid email address is required as this is where your permit number will be sent to. Please check to confirm you accept the terms and conditions Confirm > 	Internal and external of	doors			
 Garden stone (paving and ornamental) Tiles Data Protection The information you supply will only be processed for the purposes of the van and trailer permit scheme and information will not be passed to third parties. A valid email address is required as this is where your permit number will be sent to. Please check to confirm you accept the terms and conditions confirm > 	 Garden stone (paving and ornamental) Tiles ata Protection The information you supply will only be processed for the purposes of the van and trailer permit scheme and information will not be passed to third parties. A valid email address is required as this is where your permit number will be sent to. Please check to confirm you accept the terms and conditions Confirm > 	Radiators				
 Tiles Data Protection The information you supply will only be processed for the purposes of the van and trailer permit scheme and information will not be passed to third parties. A valid email address is required as this is where your permit number will be sent to. Please check to confirm you accept the terms and conditions Confirm > 	■ Tiles ata Protection The information you supply will only be processed for the purposes of the van and trailer permit scheme and information will not be passed to third parties. A valid email address is required as this is where your permit number will be sent to. Please check to confirm you accept the terms and conditions Confirm	Garden stone (paving)	and ornamental)			
Data Protection In The information you supply will only be processed for the purposes of the van and trailer permit scheme and information will not be passed to third parties. In A valid email address is required as this is where your permit number will be sent to. Image: Please check to confirm you accept the terms and conditions Confirm	ata Protection The information you supply will only be processed for the purposes of the van and trailer permit scheme and information will not be passed to third parties. A valid email address is required as this is where your permit number will be sent to. Please check to confirm you accept the terms and conditions Confirm >	∎ Tiles	,			
 The information you supply will only be processed for the purposes of the van and trailer permit scheme and information will not be passed to third parties. A valid email address is required as this is where your permit number will be sent to. Please check to confirm you accept the terms and conditions Confirm > 	The information you supply will only be processed for the purposes of the van and trailer permit scheme and information will not be passed to third parties. A valid email address is required as this is where your permit number will be sent to. Please check to confirm you accept the terms and conditions Confirm >	Data Protection				
 A valid email address is required as this is where your permit number will be sent to. Please check to confirm you accept the terms and conditions Confirm > 	A valid email address is required as this is where your permit number will be sent to. Please check to confirm you accept the terms and conditions Confirm	The information you sup will not be passed to thir	ply will only be processed d parties.	for the purposes of the van and the	railer permit scheme and information	
Please check to confirm you accept the terms and conditions Confirm ➤	g Please check to confirm you accept the terms and conditions Confirm ➤	A valid email address is	required as this is where y	your permit number will be sent to		
Confirm >	Confirm >	Please check to confi	irm you accept the terms	and conditions		

Step 11: Complete the permit application form, filling in all fields. You can apply for a hire permit or a permanent permit. If you are applying for a permanent permit you will see additional fields for type of vehicle and registration which you will need to complete.

SURREY	Home Menu Co	ntact us Sign Out	Search site	< ∩	
Waste and R	ecycling				
Home > Environment, h	ousing and planning > Waste and rec	<pre>vcling > Apply for a van and trailer pe</pre>	ermit		
Permit Applicati	on Form				
Title	<-Title->				
*First name	First name				Į
*Surname	Surname				
*Post code	Post Code				
	Find Address >				
*Email address	Email address				
*Confirm email address	Confirm email address				
*Telephone	Telephone				
*Choose a vehicle	o Demitée him an biele				
permit type					
	Permit for personal vehicle				
Submit >					
Updated: 20 Jun 2014	Send to a friend			Тор	

When completing the address fields please enter the postcode and click on 'Find address'

Waste and Re	ecycling			
iome > Environment, ho	ousing and planning > Waste a	and recycling > Apply for a van and	d trailer permit	
Permit Application	on Form			
Title	Mrs			
*First name	Test			
*Surname	User			
*Post code	kt22 7ah			

SURREY	Home Menu Contac	xtus ∣ Sign Out	Search site	<u>م</u>	
Waste and R	ecycling				
Home > Environment, he	ousing and planning > Waste and recyclin	g > Apply for a van and trailer perm	nit		
Permit Applicati	on Form				FEEDBAC
Title	Mrs				
*First name	Test				Q
*Surname	User				
*Post code	kt22 7ah X				
	Find Address 🗲				
	<-Select an address->	Select >			

Then click the arrow next to Select an address to drop down the selection. Find your address and select it.

Permit Application Form Title Mns *First name Test *Surname User *Post code kt22 7ah	ISTRESS- E RISK ASSOCIATES, WESLEY HOUSE, BULL HILL, LEATHERHEAD, KT22 7AH STEMS: WESLEY HOUSE, BULL HILL, LEATHERHEAD, KT22 7AH		ousing and planning > 1	Waste and recycling > Apply for a van and trail	er permit	
Title Mrs *First name Test *Surname User *Post code kt22 7ah	Iddress- E RISK ASSOCIATES, WESLEY HOUSE, BULL HILL LEATHERHEAD, KT22 TAH STEMS, WESLEY HOUSE, BULL HILL LEATHERHEAD, KT22 TAH	Permit Applicatio	ion Form			
*First name Test *Surname User *Post code kt22 7ah	1557855 E RISK ASSOCIATES, WESLEY HOUSE, BULL HILL, LEATHERHEAD, KT22 7AH STEMS, WESLEY HOUSE, BULL HILL 1 EATHERHEAD, KT22 7AH	Title	Mrs	2		
*Sumame User *Post code kt22 7ah	1557855- E RISK ASSOCIATES, WESLEY HOUSE, BULL HILL, LEATHERHEAD, KT22 7AH STEMS, WESLEY HOUSE, BULL HILL, LEATHERHEAD, KT22 7AH	*First name	Test			
*Post code kt22 7ah	1007855 E RISK ASSOCIATES, WESLEY HOUSE, BULL HILL, LEATHERHEAD, KT22 7AH STEMS, WESLEY HOUSE, BUILL HILL, LEATHERHEAD, KT22 7AH	*Sumame	User			
	Iddress- E RISK ASSOCIATES, WESLEY HOUSE, BULL HILL, LEATHERHEAD, KT22 7AH STEMS, WESLEY HOUSE, BULL HILL, LEATHERHEAD, KT22 7AH	*Post code	kt22 7ah			
Select an address CORPORATE RISK ASSOCIATES, WESLEY HOUSE, BULL HILL, LEATHERHEAD, KT22 7AH FUTURE SYSTEMS, WESLEY HOUSE, BULL HILL, LEATHERHEAD, KT22 7AH HALCYON OFFICES, WESLEY HOUSE, BULL HILL, LEATHERHEAD, KT22 7AH SHELLEY OAK LTD, WESLEY HOUSE, BULL HILL, LEATHERHEAD, KT22 7AH SHELLEY OAK LTD, WESLEY HOUSE, BULL HILL, LEATHERHEAD, KT22 7AH	IFFICES, WESLEY HOUSE, BULL HILL, LEATHERHEAD, KT22 TAH AK LTD, WESLEY HOUSE, International, LEATHERHEAD, KT22 TAH		 Select an address CORPORATE RIS FUTURE SYSTEM HALCYON OFFIC SHELLEY OAK LT SHELLEY OAK LT 	SSO SKASSOCIATES, WESLEY HOUSE, BULL NS, WESLEY HOUSE, BULL HILL, LEATH ESS, WESLEY HOUSE, BULL HILL, LEATH TO, WESLEY HOUSE, BULL HILL, LEATH TO, WESLEY HOUSE, BANK TORNE, LEATH	HILL, LEATHERHEAD, KT22 7AH IRNEAD, KT22 7AH RENEAD, KT22 7AH IRNEAD, KT22 7AH	

Finally click on the green button "select" to populate the address fields

SURREY	Home Menu C	Contact us Sign Out	Search site	^ م
Waste and Re	ecycling			
Home > Environment, ho	using and planning > Waste and re	cycling > Apply for a van and trailer permit		
Permit Application	on Form			FEEDBAC
Title	Mrs			
*First name	Test			
*Surname	User			
*Post code	kt22 7ah			
	Find Address >			
	SURREY COUNTY COUNCIL	, FAIRM		

Permit Applicati	tion Form	
Title	Mrs	
*First name	Test	EEDBACH
*Surname	User	
*Post code	kt22 7ah	
	Find Address >	
	SURREY COUNTY COUNCIL	
	FAIRMOUNT HOUSE, BULL HILL	
	LEATHERHEAD	

Step 12: After completing all the fields, please click on 'submit'

	SURREY COUNTY COUNCIL	
	FAIRMOUNT HOUSE, BULL HIL	L
	LEATHERHEAD	
*Email address	contact.centre@surreycc.gov.uk	
*Confirm email address	contact.centre@surreycc.gov.uk	
*Telephone	123456789	
*Choose a vehicle permit type	O Permit for hire vehicle	
	 Permit for personal vehicle 	
4 7	Permit for personal vehicle	
*Type of vehicle	Permit for personal vehicle Transit Van	
*Type of vehicle *Vehicle registration	Permit for personal vehicle Transit Van VP01 SCC ×]]
*Type of vehicle *Vehicle registration Submit >	Permit for personal vehicle Transit Van VP01 SCC X	



Step 13: Please check your email for confirmation of your permit number. You will need to print a copy and keep it in your vehicle to show to staff at the Community Recycling sites. Alternatively you can save the email on a smart phone or device and show an electronic copy.

From "Vanpermits" <vanpermits@surreycc.gov.uk> To: "Contact Centre" <contact.centre@surreycc.gov.uk? Subject: Surrey County Council - Your van permit

ur permit number is 123 What to do next

- Print this email and keep in your venues to avoid being turned away
 Re-read our conditions of use to avoid being turned away Print this email and keep in your vehicle for future reference. You will need to produce your permit number when you visit the site
- Van permit Terms and Conditions
- You need to be a Surrey resident and therefore provide a valid Surrey residential address
- 2. Our van permit scheme is not valid for commercial use, and business addresses will not be accepted Only one permit may be applied for per one Surrey household address.
- 4. You will be required to provide a valid email address as we need to be able to send you a copy of your permit. Without this you will not be allowed access to our sites. Each time you visit one of our recycling centres you will be asked to show a visual copy of your permit. Failure to do so may result in you being refused entry in to a site. (If you do not have access to a smart phone or prin where you can print a copy of your permit for a small fee). ter, all Surrey libraries have printers
- 5. The permit number must match the registration number of the vehicle you are driving. (ie the registration number of the vehicle you registered with us).
- 5. The permit humber must match the registration number of the ventue you are survey or explored another of the ventue you are survey of the s
- 7. No other third party (eg tradesman) should be involved or apply on your behalf.
- 8 You need to be aware of the types of wasten not allowed in to our recycling centres in a van, trailer or large vehicle without windows. Please familiarise yourself with our <u>construction waste policy</u> waste from home DIY projects is classified as construction waste. Household construction or business waste must be taken to a <u>waste transfer station</u> where it will be weighed and you will be <u>charge</u> • olicy before visiting as
- 9. We have the right to revoke your permit if we believe it is being used to bring in waste from any commercial activity
- 10. We will not tolerate any abuse, bullying or violent behaviour towards any of our site staff. Incidents will be reported and if upheld we will have the right to revoke your permit and a ban may be imposed from the site in question
- 11. The van and trailer permit is linked with your vehicle's number plate. When you visit our recycling centres, staff will check your permit and record the waste and recycling you have brought •
- Construction and DIY waste includes but is not limited to:

Rubble, bricks and concrete :

- Earth, soils including turfs Bathroom suites i.e. baths, sinks and toilets Fitted kitchen cupboards and work surfaces

2. Editing your permit

Step 1: If you wish to edit your permit in the future because you have changed address or vehicle, or wish to apply for a hire permit alongside your permanent permit (please see website for further details), then you will need to access your account by clicking on the apply online button on Surrey's website:

http://www.surreycc.gov.uk/environment-housing-and-planning/waste-and-recycling/van-and-trailer-permitscheme



Step 3: Tick the Terms and conditions again and confirm

 Surrey County Cou Surrey County Cou access to services 	ncil may use this information to identify users with commercial waste to prevent abuse of the scheme. ncil (SCC) will not tolerate abuse of it's staff or anyone working on SCC's behalf. Your permit and may be withdrawn if you abuse staff on site.	
Data Protection		
 The information you will not be passed to 	u supply will only be processed for the purposes of the van and trailer permit scheme and information to third parties.	
A valid email addre	ss is required as this is where your permit number will be sent to.	

Step 4: Click edit contact details, change the relevant detail and then click submit.

Home > Environment, housing and planning > Waste and recycling > Apply for a van and trailer permit

Add hire vehicle permit >

Permit Applicatio	n Form				
Name	Mrs Test U	lser			
Email	contact.cer	ntre@surreycc.gov.uk			EEDBACK
Address	SURREY (COUNTY COUNCIL			
	FAIRMOU	NT HOUSE BULL HIL			
	LEATHE	RHEAD			
Post code	kt22 7ah				
Telephone	123456789)			
Edit contact details >					
Permit Detail					
Permit Number		Vehicle	Type of Vehicle	Permit Expiry Date	
12354		VP01 SCC	Transit Van	2016-12-31	
Site visits made	0				
Remaining site visits available	12				

*Surname	User	
Permit Number	12354	
*Post code	kt22 7ah	
	Find Address >	
	SURREY COUNTY COUNCIL	
	FAIRMOUNT HOUSE BULL HILL	
	LEATHERHEAD	
Email	contact.centre@surreycc.gov.uk	
*Telephone	123456789	
*Type of vehicle	Transit Van 🔽	
*Vehicle registration	VP22 SCC ×	
Submit >		

Step 5: Confirmation of the update will be sent to you by email

SURREY	Home Menu Contact us Sign Out	Search site	<u>م</u>
Waste and Re	ecycling		
Home > Environment, ho	ousing and planning > Waste and recycling > Apply for a van and trai	iler permit	
Thank you for updating y take your vehicle to a Su phone the contact centre Questions page before	your details. A confirmation will be sent to the email address suppl urrey Community Recycle Centre. The forgotten my permit nu e on 03456 009 009 quoting Van and Trailer Permits. For any othe contacting us	lied shortly. You will need this code w umber page is available if required, al er issues please refer to the Frequent	/henever you Iternatively tiy Asked

Step 6: If you have forgotten your password, you can click on reset password and a link will be sent to your email address. Click on the link as soon as you receive it and change your password as prompted. Click set password to complete the process and click "back to account" to log in.

Surrey County Council	
Sign in with your Surrey account	Forgotten your password?
If you are using a small device and haven't already created an account, $\qquad \times$ please scroll down to create an account.	You can reset your own password Reset my password
Username	Not got an account?
Password	Create an account with us - it's really easy! Create an account
Sign in	

My Account		Sign In	Help				
Reset Password							
Please enter your email address							
Email	contact.centre@surreycc.gov.uk						
Confirm Email	contact.centre@surreycc.gov.uk						
		Cancel Su	bmit				



 From:
 "Identity" <identity@surreycc.gov.uk>

 To:
 "Contact Centre" <contact.centre@surreycc.gov.uk>

 Subject:
 [Surrey County Council] Password Reset Request

 Text
 Source

You (or someone else) has requested a password reset for Surrey County Council.

Username: contact.centre@surreycc.gov.uk

Please click here to confirm your request so you can reset your password:

https://www4.surreycc.gov.uk:443/Identity/Account/passwordreset/confirm/126gWgykqPH

If this was in error or not requested then click to cancel the request:

https://www4.surreycc.gov.uk:443/Identity/Account/email/cancel/l26gWgykqPBpzRkURSSt

Thanks!

Surrey County Council

SURREY	My Account		Sign In	Help
Change	Password			
Caution! N It is very in random se Remembe	Make sure your pass mportant to select a election of four or mo er! "Freddy Thomas I	word is secure! strong password in order to keep your data safe online. The strength of a password is stongly dependent on its length, so an ore words is far more secure than a short, hard-to-remember jumble of characters, symbols and numbers. had 27 pink freckles" is a far more secure password than "£z%fdjxwnz"	easy to remember	
Cor	Password	Password is required Confirm Password is required	Set Passw	ord
SURREY	My Account		Sign In	Help
Passwo	rd changed.			
Your pas	sword has been cha	nged. Please use your new password when logging in from now on.	Back to My Acco	unt

© 2016 - Surrey County Council.