



<b>For office use only</b>	
CTax Ref .....	Badge No.....
Payment Receipt .....	Date Ordered .....
Matrix (if applicable): Successful / Refusal / IMA required	

## Application to Replace a Blue Badge

Use this form if your Blue Badge has been confiscated, lost, stolen, damaged or destroyed.

Please complete all relevant sections of the application form and supply the appropriate documents to confirm your address, identity and evidence of eligibility. You may find the accompanying guidance notes helpful.

If you are completing the form on behalf of an applicant who is under 16, or someone who is unable to complete the form themselves, please provide their details in the appropriate sections and sign the form on their behalf.

Please visit any Council One Stop Shop if you require any advice or assistance in completing this form.

Please use the separate renewal form if you are renewing an existing Blue Badge.

If your Blue Badge has been **damaged**, please bring it along to the one stop shop with this form.

If your Blue Badge has been **lost or stolen**, then this Blue Badge will be cancelled and will no longer be valid for use. If found, you should return it immediately to Wirral Council.

If your Blue Badge has been **confiscated** we will need details of the authority that has confiscated it.

<b>Title</b> (Mr, Mrs, Miss, Ms, other):	
<b>First names</b> (in full):	
<b>Surname:</b>	
<b>Surname at birth:</b>	
<b>Gender:</b>	Male <input type="checkbox"/> Female <input type="checkbox"/>
<b>Date of Birth</b> (DD/MM/YYYY):	<input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
<b>Place of Birth:</b>	Town:
	Country:
<b>Current address:</b>	
<b>Postcode:</b>	

**National Insurance Number or**

**Child Registration Number:**  
(found on Child Benefit documentation)

**Driving Licence Number:**

**Daytime Telephone Number:**

**Mobile Telephone number:**

**Email address:**

**Previous address, if different in the  
last three years:**

**Postcode:**

**My Blue Badge has been:**

Lost

Stolen

Damaged

Confiscated

**Please provide details:**

**Which local authority issued you  
with the lost or damaged badge?**

**What was the serial number on the  
lost or damaged badge?**

**What was the expiry date of the lost  
or damaged badge?**

I **declare** that since my last application for a Blue Badge nothing has changed which affects my entitlement to it, and that:

I am still in receipt of the higher rate of the mobility component of the Disability Living Allowance (HRMCDLA), which will expire on  (please state date),

**or**

I still receive a Personal Independence Payment (PIP) and score 8,10 or 12 points in the Moving Around' descriptor for the Mobility Component. This will expire on  (please state date),

I am still registered as blind (severely sight impaired) under the National Assistance Act 1948,

**or**

I still receive War Pensioners' Mobility Supplement, **or** received a lump sum benefit under the Armed Forces and Reserve Forces (Compensation) Scheme within tariff levels 1 – 8 (inclusive)

**or**

I cannot walk,

**or**

I can walk only with severe difficulty, and can only walk a maximum of  Tell us how far you can walk without stopping, severe discomfort or help from another person,

**or**

I have a valid driving licence and regularly drive a car, **and**  
I have a severe disability in both arms, **and**  
I am unable to operate, or have considerable difficulty operating, all or some types of parking meter,

**or**

The blue badge is for a child under 3 who must always be accompanied by bulky medical equipment or who must always be kept near a motor vehicle so that treatment for a condition can be quickly accessed

## Declaration

- I confirm that, as far as I know, the details I have provided are complete and accurate. I realise that you may take action against me if I have provided false information in this application form.
- I understand that I must promptly inform Wirral Council of any changes that may affect my entitlement to a badge.
- I confirm that the photograph I have submitted with my application is a true likeness.
- I understand that, if my application is successful, I must not allow any other person to use the badge for their benefit and that I must only use the badge in accordance with the rules of the scheme as set out in the "Blue Badge scheme: rights and responsibilities in England" leaflet which will be sent to me with the badge.

- I understand that I must not hold more than one valid Blue Badge at any time.
- I agree to the disclosure of the information included in this form to other local authority departments/service providers so that I can be informed about other local authority services that may be of benefit to me.
- I understand that I may be required to undertake an assessment with a healthcare professional who is independent of my existing care and treatment in order to determine my eligibility for a Blue Badge.
- I consent to the local authority checking any information it already holds on the basis that:
  - It can help determine my eligibility for a Blue Badge;
  - It may speed up the processing of my application;
  - It may enable a decision to be made without the need for a mobility assessment.

**I understand that the misuse of a Blue Badge may constitute a criminal offence leading prosecution (maximum penalty £1000).**

<b>Your signature:</b>	
<b>Date of application:</b>	
<b>Please print your name here:</b>	

**Proof of your address, dated within the last 12 months:**

We need to check that you are a Wirral resident before we can process your application. Please select one of the following options and provide original documentation where relevant:

- Either:**  I give consent to the local authority to check my personal details on the local authority's Council Tax database so that I do not need to submit proof of my address.
- Or:**  I have enclosed a Council Tax bill bearing my name and address, dated within the last 12 months.
- Or:**  I do not pay Council Tax, am over the age of 16 and have enclosed 2 recent utility bills and or bank or building society statements showing my address.
- Or:**  I am applying on behalf of an applicant who does not pay Council Tax and is under the age of 16. I am providing evidence of their child benefit payments showing our address.

### **Proof of your identity:**

We need to check your identity to reduce the potential for fraudulent applications for a Blue Badge. Photographic ID is preferred where possible. You must provide original documents. Please enclose **one** of the following as proof of your identity.

- Passport
- Valid driving licence
- UK residence permit or EEC identity card
- Birth certificate / adoption certificate
- Marriage / Divorce certificate
- Civil Partnership / Dissolution certificate
- National Insurance number card
- Medical card

### **Blue Badge Issue Fee**

The cost of the Blue Badge is £10.00, which covers the administration and production fee. The one stop shops cannot accept payment in cash; cheques or credit or debit cards are accepted at all sites.

Payment will only be taken if your application for a Blue Badge is successful. You will only be issued with a Blue Badge once your payment has been received.

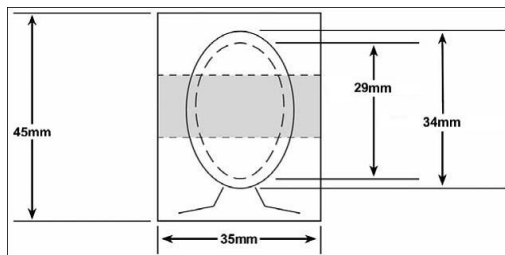
### **Photograph**

We need to check that the photo is a true likeness of you before we can order a blue badge, which means that you will need to visit a one stop shop at least once during the application process.

**Passport photographs:** All applications must include a recent photograph. The photograph you provide must meet internationally agreed standards and must be a true likeness of you. The guidance in the following pages will help you provide an acceptable photograph, and will help avoid the need for us to ask for an additional photograph.

The photograph must be:

- in colour, not black and white;
- taken within the last month;
- taken against a light grey or cream background;
- 45 millimetres (mm) high x 35 millimetres (mm) wide (however, please do not trim your photographs to meet this condition);
- a close-up of your head and shoulders with a recommended head height (the distance between the bottom of your chin and the crown of your head, not the top of any hair visible) between 29 and 34mm, with the eyes in the grey shaded band. This should result in the capture of a useable biometric element by our system. The diagram below shows the positioning of the head within the image, along with the recommended head size (not to scale). The Check & Send service at selected Post Office® branches includes a check to ensure that once your photograph is scanned there are sufficient characteristics for the biometric element to be recorded accurately.



The photograph will be placed on the back of the badge and will not be visible when the badge is being displayed in the vehicle.

Unfortunately we cannot meet the cost of the photograph even if you are not eligible for a blue badge.

### **Children**

Photographs for children aged six and over must meet the full standards set out above. Photographs of children five years and under must show a clear image that is a true likeness of the child.

### **Badge issue fee:**

The cost of the blue badge is £10.00. This is for the administration, assessment process and production of the badge and is therefore payable regardless of the length of time of use of the blue badge. The period of issue of your replacement badge will match the period of the badge it is replacing.

**The one stop shops cannot accept payment in cash; cheques or credit or debit cards are accepted at all sites.**

Payment will only be taken if your application for a Blue Badge is successful. You will only be issued with a Blue Badge once your payment has been received.

### **Data Protection Statement**

All documents relating to this application will be dealt with in line with the Data Protection Act 1998 and may be shared within the local authority, with other local authorities, the police and parking enforcement officers to detect and prevent fraud. Any medical information that you have supplied to support this application is deemed, under the Data Protection Act, to be "sensitive personal data" and will only be disclosed to third parties as necessary for the operation and administration of the Blue Badge scheme, and to other Government Departments or agencies, to validate proof of entitlement or as otherwise required by law.