#

# Copy of a Birth Certificate Application Form

Please use this form to request copies of birth certificates. Please provide as much information as you can, but questions marked in **BOLD TYPE** must be answered.

|  |
| --- |
| Applicant Details |
| your full NAME |  |  |
| your postal ADDRESS |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| POSTCODE |  |  |
| CONTACT PHONE NUMBER |  |  |
| Email Address |  |  |
|  |  |  |

|  |  |
| --- | --- |
| Details of Birth Certificate Required |  |
| Full name at birth |  |  |
| Forename(s) |  |  |
| Surname |  |  |
| Date of Birth |  |  |
| Place of birth | (full address or name of hospital) |  |
|  |  |  |
| Father’s Details |  |  |
| Forename(s) |  |  |
| Surname |  |  |
| Mother’s Details |  |  |
| Forename(s) |  |  |
| Surname |  |  |
| Maiden surname |  |  |
|  |  |  |



|  |
| --- |
| Additional Details |
| There are two types of birth certificate available.Standard certificates are a full copy of the birth entry and include particulars of parentage and registration.Short certificates only show the name, sex, date of birth and district of birthA Standard certificate is required when applying for official documents such as passports and driving licences.  |
| Number of Standard certificates required |  | Cost per certificate | **£10.00** |  |
|  |
| Number of Short certificates required |  | Cost per certificate | **£10.00** |  |
|  |
| Total enclosed |  |  |
|  |  |  |

Please send this completed form, along with a cheque/postal order made payable to Warwickshire County Council for the total amount and a stamped, self addressed envelope to the relevant register office:

|  |  |  |
| --- | --- | --- |
| **Rugby:****The Register Office****5, Bloxam Place****Rugby****CV21 3DS** | **Nuneaton:****The Register Office****Riversley Park****Coton Road****Nuneaton****CV11 5HA** | **Warwick:****The Register Office****PO Box 9****Shire Hall****Warwick****CV34 4RR** |

