

<b>Service Name</b>	<b>possession certificates</b>
<b>Service Description</b>	This service cross off a vehicle temporarily (drop plates)
<b>Package</b>	Vehicle licensing
<b>Service Type</b>	From Government to Business Sectors & from Government to Government & from Government to Individuals
<b>Service Category</b>	procedural
<b>Targeted customers</b>	Individuals – companies – governmental sectors
<b>Service Requirements</b>	<ul style="list-style-type: none"> <li>- Possession application</li> <li>- Ownership and plates</li> <li>- Mortgage release</li> </ul>
<b>Steps and Procedures of Applying for Service</b>	<ul style="list-style-type: none"> <li>- Proving the employee with the required documents and getting the electronic q-number.</li> <li>- The employee enters the information into the E-System, collects the fees, and provides the customer with the certificate.</li> </ul>
<b>Service Limitation</b>	<ul style="list-style-type: none"> <li>- Attendance of person concerned or who legally represent him</li> <li>- The person concerned should pay all traffic fines on the vehicle and his traffic file</li> </ul>
<b>Related Services</b>	<ul style="list-style-type: none"> <li>- Number booking</li> <li>- Information modification</li> </ul>
<b>Service Delivery Average Time</b>	4 min
<b>Fees</b>	100 AED
<b>Service Delivery Channels</b>	Call center: 80060000 / tel:065381111 / web: www.shjpolice.gov.ae
<b>Service Delivery Centers</b>	<ul style="list-style-type: none"> <li>- Vehicles and drivers licensing –Dept (7:00am- 8:00pm)</li> <li>- Vehicles registration village (Enoc – Tasjeel) Sharjah (7:00am – 8:00pm)</li> <li>- Heavy Technical Testing (7:30am – 1:30pm)</li> <li>- Abu Shghara traffic office – Saturday to Wednesday (7:30am- 1:00pm, 3:30pm – 8:00pm), - Thursday (7:30am – 12:00pm)</li> <li>- Vehicles and drivers licensing office at AlHamriya free zone (7:30am – 1:30pm)</li> <li>- Vehicles and drivers licensing office at Sahara Centre (10:00am – 10:00pm)</li> <li>- Vehicles licensing office at Sharjah classic cars museum (7:30am – 1:30pm)</li> <li>- Vehicles and drivers licensing section – central Region Police dept (7:30am – 1:30pm)</li> <li>- Vehicles and drivers licensing section – Eastern Region Police dept (7:30am – 1:30pm)</li> <li>- Kalba Police station (7:30am - 1:30pm)</li> <li>- Vehicles registration village (Enoc – Tasjeel) Khorfakan (8:00am – 3:00pm)</li> <li>- Diba Alhishn Police Station (7:30am – 1:30pm)</li> </ul>
<b>Working Hours</b>	Saturday – Thursday (7:00am – 10:00pm)

**Tel Numbers of Service  
Delivery Centers**

- Vehicles and drivers licensing –Dept 80060000 - 065381111
- Vehicles registration village (Enoc – Tasjeel) Sharjah 065487111
- Heavy Technical Testing 065350535
- Abu Shghara traffic office – Saturday to Wednesday 065597173
- Vehicles and drivers licensing office at AlHamriya free zone 065263333
- Vehicles and drivers licensing office at Sahara Centre 065309939
- Vehicles licensing office at Sharjah classic cars museum 065580058
- Vehicles and drivers licensing section – central Region Police dept 068822222
- Vehicles and drivers licensing section – Eastern Region Police dept 092370000
- Kalba Police station 092778444
- Vehicles registration village (Enoc – Tasjeel) Khorfakan 092383480
- Diba Alhisn Police Station 092444499