

Service Name	Ownership transfer from one person to another
Service Description	This service register the transferred vehicle from one owner to another
Package	Vehicle licensing
Service Type	From Government to Business Sectors & from Government to Government & from Government to Individuals
Service Category	procedural
Targeted customers	Individuals – companies – governmental sectors
Service Requirements	<ul style="list-style-type: none"> <li>- Pledge paper</li> <li>- Insurance 13 months from registration date (electronic)</li> <li>- Copy of valid passport (with valid residency for resident)</li> <li>- Copy of ID</li> <li>- Copy of valid driving license</li> <li>- Copy of trading license and certificate from the chamber of commerce and industry for companies (valid)</li> <li>- Technical test for used vehicles</li> <li>- Ownership and plates.</li> <li>- Mortgage release</li> </ul>
Steps and Procedures of Applying for Service	<ul style="list-style-type: none"> <li>- Proving the employee with the required documents and getting the electronic q-number.</li> <li>- The employee enters the information into the E-System, collects the fees, and provides the customer with the vehicles ownership and the receipt of the vehicle's plates.</li> <li>- Proving the customer with the vehicles plates.</li> </ul>
Service Limitation	<ul style="list-style-type: none"> <li>- Attendance of person concerned or who legally represent him</li> <li>- The person concerned should pay all the traffic fines on the vehicle and traffic code.</li> </ul>
Related Services	Technical Testing Renew vehicle ownership
Service Delivery Average Time	5 min
Fees	445 AED for individuals – 495 AED for Companies – plates validity 325 AED for individuals , 375 AED for companies
Service Delivery Channels	Call center: 80060000 / <a href="tel:065381111">tel:065381111</a> / web: <a href="http://www.shjpolice.gov.ae">www.shjpolice.gov.ae</a>

<p><b>Service Delivery Centers</b></p>	<ul style="list-style-type: none"> <li>- Vehicles and drivers licensing –Dept (7:00am- 8:00pm)</li> <li>- Vehicles registration village (Enoc – Tasjeel) Sharjah (7:00am – 8:00pm)</li> <li>- Heavy Technical Testing (7:30am – 1:30pm)</li> <li>- Abu Shghara traffic office – Saturday to Wednesday (7:30am- 1:00pm, 3:30pm – 8:00pm), - Thursday (7:30am – 12:00pm)</li> <li>- Vehicles and drivers licensing office at AlHamriya free zone (7:30am – 1:30pm)</li> <li>- Vehicles and drivers licensing office at Sahara Centre (10:00am – 10:00pm)</li> <li>- Vehicles licensing office at Sharjah classic cars museum (7:30am – 1:30pm)</li> <li>- Vehicles and drivers licensing section – central Region Police dept (7:30am – 1:30pm)</li> <li>- Vehicles and drivers licensing section – Eastern Region Police dept (7:30am – 1:30pm)</li> <li>- Kalba Police station (7:30am - 1:30pm)</li> <li>- Vehicles registration village (Enoc – Tasjeel) Khorfakan (8:00am – 3:00pm)</li> <li>- Diba Alhisn Police Station (7:30am – 1:30pm)</li> </ul>
<p><b>Working Hours</b></p>	<p>Saturday – Thursday (7:00am – 10:00pm)</p>
<p><b>Tel Numbers of Service Delivery Centers</b></p>	<ul style="list-style-type: none"> <li>- Vehicles and drivers licensing –Dept 80060000 - 065381111</li> <li>- Vehicles registration village (Enoc – Tasjeel) Sharjah 065487111</li> <li>- Heavy Technical Testing 065350535</li> <li>- Abu Shghara traffic office – Saturday to Wednesday 065597173</li> <li>- Vehicles and drivers licensing office at AlHamriya free zone 065263333</li> <li>- Vehicles and drivers licensing office at Sahara Centre 065309939</li> <li>- Vehicles licensing office at Sharjah classic cars museum 065580058</li> <li>- Vehicles and drivers licensing section – central Region Police dept 068822222</li> <li>- Vehicles and drivers licensing section – Eastern Region Police dept 092370000</li> <li>- Kalba Police station 092778444</li> <li>- Vehicles registration village (Enoc – Tasjeel) Khorfakan 092383480</li> <li>- Diba Alhisn Police Station 092444499</li> </ul>